

Hiteon PTC General Meeting Minutes

Date: September 17, 2025

Time: 6:16 – 7:12 PM

Location: Hiteon Elementary School

I. Attendees:

Board Members, Parents, Staff

II. Call to Order

The meeting was called to order at 6:16PM by Megan.

III. Introductions

1. PTC Board, Parents & Staff Introductions

IV. General Public Voting 2025 - 2026 Hiteon PTC Board Members

- The following new Board Members were nominated, voted on, and approved:
 - VP1 - Stradivari Sibulboro
 - Motion to approve by Megan
 - Motion seconded by Julie
 - Motion passed unanimously
 - Volunteer Coordinator - John Ceccarelli
 - Motion to approve by Megan
 - Motion seconded by Julie
 - Motion passed unanimously
 - Member-at-Large - Sarah Finseth
 - Motion to approve by Megan
 - Motion seconded by Julie
 - Motion passed unanimously
 - Member-at-Large - Jen Weibel
 - Motion to approve by Megan
 - Motion seconded by Julie
 - Motion passed unanimously

V. Principal Report

- Janet spoke about having a great start to the school year.
- She noted that today we had our first weekly Red-Carpet Event that celebrates student attendance that includes dancing.
- JRE introduced herself and stated this year's motto is *Kindness Belongs Here* and began by thanking the PTC for all the work they've already done.

VI. Fundraising (VP1)

1. Dining for Dollars planned calendar (suggestions welcome!)

- Carmem noted that we have about one event per month this school year.
 - She noted that Society Pie is going to be on December 2nd
 - Chuck-E-Cheese is on January 23rd
 - February is McTeacher Night
 - March there will be a parent's night out from Murray Hill
 - Fun Run - largest fundraiser - stay tuned in December

VII. 2025-2026 Budget Review and Approval (Treasurer)

- Nicole reviewed the budget.
 - Jen spoke about the *Assemblies* line item and noted there will be a Theatre group as one of the assemblies.
- A motion was put forth by Nicole to approve the 2025-2026 Hiteon PTC Budget as presented to the group.
 - Motion seconded by Megan
 - Motion passed unanimously

VIII. Community Events & Committees (VP2 Events & Committees)

- **Status Report**
 - Julie discussed the different committees highlighting those that need new Leads.
- **Committee Lead Updates**
 - Julie introduced the current Committee Leads.
- **Walking School Bus - October 15th**
- **Trunk or Treat - October 24, 2025 from 5:00 PM - 6:30 PM**
- **Hiteon PTC Social Media & Website Support**

- Julie encouraged any parents who are interested in taking on this role to contact her.
 - **Staff Appreciation Committee/Parent Teacher Conference Dinners**
 - Julie encouraged any parents who are interested in taking on this role to contact her.
 - **5th Grade Party Planning Committee - Kickoff on 9/24 7-8pm**
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IX. Volunteer Opportunities (*Volunteer Coordinator*)

- **Volunteer Survey**
 - John noted that if you signed up and were approved for Raptor last year, you are good for this year.
 - **Art Lit**
 - Jennifer discussed what Art Lit is about and encouraged the group to participate.
 - She noted the training will be on Friday mornings and there will be a video for those who cannot attend.
 - **Book Fair - October 6-9, 2025**
 - **Trunk or Treat - October 24, 2025 from 5:00 PM - 6:30 PM**
 - Teresa noted that there is no official lead and encouraged individuals to step up and help plan this event.
 - 5th graders can fundraise during this event.
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X. Future Board Members Wanted

- Teresa discussed the various open positions.
 - President/Co-President
 - VP2 Committees & Events
 - Secretary
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XI. Hiteon Elementary School Directory Opt In

- Teresa explained the new opt in style directory.
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XII. Spirit Store & Culture Night

- Jen Spoke about Culture Night and invited families to sign up for a booth. Jen noted that the event will be on February 19th.

- Teresa spoke about the spirit store and how it's changed this year.
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XIII. Upcoming Events

- Staff Development Day NO SCHOOL Sept 22, 2025
 - Art Lit Training Sept 26, 2025 8am
 - OBOB Student Informational Meeting Oct 1, 2025
 - PTC Board Meeting Oct 1, 2025
 - Book Fair Oct 6 - Oct 9, 2025
 - Trunk or Treat Oct 24, 2025
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XIV. Adjournment

The meeting was adjourned at 7:12PM.

Minutes prepared by: Megan Mumford, Secretary!

