

Hiteon PTC Board Meeting Minutes

Date: April 1st, 2026

Time: 7:10 – 8:32 PM

Location: Hiteon Elementary School

I. Attendees:

John Ceccarelli, Teresa Fear, Sarah Finseth, Nicole Goldsbury, Megan Mumford, Julie Nicklas, Carmem Pfeifer, Becca Schuch, Stradivari Sibulboro

II. Call to Order

The meeting was called to order at 7:10PM by Megan.

III. Ongoing Business

1. General Meeting Reflections

- Not as big of a turn out as previous meetings.
- The task list was good.

2. Schedule May Board Meeting and June By Law Review Meeting

- 5/11 - next board meeting
 - June meeting TBD
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IV. New Business

1. Review the PTC To Do List

- Teresa reviewed the [PTC To Do List](#)
- Karina Phillips will be the new website lead next year.
- Everyone was instructed to put in their to-do list in the shared document that Teresa shared.

Decision: Karina Phillips will be the new Hiteon PTC website lead for the 2026-2027 school year.

2. Discuss installation idea of dog poop bag pole near the playground

- More signage since dogs technically aren't allowed on the campus
 - Consensus is that this should be discussed with Jonathan first.
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V. PTC Board Updates

1. Treasurer

- Our checking account is just over \$19,000, so pretty good for where we are in the year and then \$50k in the savings account.
- Carnival and Fun Run expenses are starting to come in.
- Grant Fund Request: Rachel Spooner (Hiteon's Social Worker) submitted a Grant Request for snacks as she supports several students with food insecurities. The amount Rachel requested is \$100, however Carmen suggested upping it to \$250 because we have the funds and it's getting late in the year.
 - A motion was put forth by Megan to approve \$250 in snack purchases for Rachel Spooner.
 - Motion seconded by Julie
 - Motion passed unanimously

2. VP1 Fundraising

- Everything's going well, nothing new to report from Stradivari
- Blue bags - Green Team partnership?
 - During April 15 - 26 the bottle drop will give 20% more for any bags received.
 - Nicole suggested having them at Carnival to hand out. Carmen noted that she did that at Trunk or Treat last year and it did not make an impact.
 - Jen suggested having a Green Team Drive on a Saturday where all the Green Team kids come and people bring their cans to donate.
 - Julie suggested giving one bag per family, but the logistics of figuring that out is too daunting per the group.
 - Becca suggested a long term solution to have a poster board or something to advertise our bottle drop program.
 - Final decision: Carmen will get 50 bags to have at the check-in at Carnival and Jess Streng is running it so she will promote the bags as people are leaving.

- Carmen noted that La Real's Dining for Dollars earned \$375, our next one is Parent's night out during which we get 100% of \$47x30 kids and then McMEnamin's is after Fun Run.

Decision: Carmem will get 50 bottle drop bags to have at Carnival check-in and check-out.

3. VP2 Committees

- Julie is trying to promote positions for next year. The committees are looking good. She plans on sending a flyer out that shows openings on committees and Board positions.
- Julie is going to reach out to Libby Sanford and Katie Ryder to see their interest in joining the Board in any capacity.
- Carnival is needing volunteers.

4. Volunteer Coordinator

- Shifts for Fun Run are out there. John needs shifts for Field Day and 5th Grade Party to put into Raptor. He will be sending out SOS for Carnival volunteers on Monday.

5. Members-At-Large

- The big elephant in the room was who will be our next President??
 - After some discussion, Becca Schuch agreed to seriously consider being PTC President, but that means she cannot lead Science Fair next year.

VI. Upcoming Events

- [Upcoming Events](#)

VI. Adjournment

The meeting was adjourned at 8:32PM.

Minutes prepared by: Megan Mumford, Secretary

Action Items & Decisions Summary:

Decision: Karina Phillips will be the new Hiteon PTC website lead for the 2026-2027 school year.

Decision: Carmem will get 50 bottle drop bags to have at Carnival check-in and check-out.

