

## Hiteon PTC Board Meeting Minutes

**Date:** November 12, 2025

**Time:** 7:03 – 8:48PM

**Location:** Hiteon Elementary School

---

### I. Attendees:

John Ceccarelli, Teresa Fear, Sarah Finseth, Nicole Goldsbury, Megan Mumford, Julie Nicklas, Carmem Pfeifer, Becca Schuch, Stradivari Sibulboro

---

### II. Call to Order

The meeting was called to order at 7:03PM by Megan.

---

### III. Ongoing Business

#### 1. Opt In Student Directory

- Good news is 200+ people opted in and 4 people opted out.
- The final decision is that we are going to move forward with creating the student directory and sending it to the 200+ families who opted in.
- We decided to only include the last name of families and send out blurb in the Hawk Squawk letting families know that in case that was a deterrent to opt in.
- Nicole agreed to spearhead this project.

#### 2. Budget - School Supply Fund Update

- Megan will send an email next week to staff about headphones/ adaptors & she needs to check in with Rachel about snacks before spending PTC dollars.

**Action Item:** Nicole to spearhead the Opt In Student Directory project.

**Action Item:** Megan will send an email next week to staff about headphones/ adaptors & she needs to check in with Rachel about snacks before spending PTC dollars.

---

### IV. New Business

## 1. Food Boxes for Needy Families

- Julie will ask Rachel Spooner how she is tracking which families have received the food bags.
- Teresa will ask Janet if it would make sense to hand out bags during SEL night at Hiteon tomorrow.
- Stradivari noted that this should be a call that we should include something like this food drive to our budget, and maybe repurpose DEI into something more community focused.

**Action Item:** Julie will ask Rachel Spooner how she is tracking which families have received the food bags.

**Action Item:** Teresa will ask Janet if it would make sense to hand out bags during SEL night at Hiteon tomorrow.

---

## V. PTC Board Updates

### 1. Treasurer

- Current balance is currently around \$78,000.
- The major spend has been Trunk or Treat.
- Key Bank will no longer be able to provide pennies for cash boxes
- Grant Fund Request:
  - Request from Mr. Baird for bus transportation for 3rd grade to perform at the retirement home for approximately \$300.
  - Request from Mrs. Nelson for "4-Square-in-the-Air" game for \$299.
- The following Grant Requests were discussed and voted on:
  - Bus Transportation for 3rd grade performance
    - Motion to approve by Nicole
    - Motion seconded by Stradivari
    - Motion passes unanimously
  - Game for Mrs. Nelson
    - Motion to approve by Megan
    - Motion seconded by John
    - Motion passes unanimously
- Nicole looked into increasing our interest rates on our savings accounts and basically it's negligible. She will look into 6 month CD's.

**Action Item:** Nicole to research 6-month CD's as an income generator.

## **2. VP1 Fundraising**

- Stradivari talked about the upcoming Bottle Drive.

## **3. VP2 Committees**

- Bingo Kick Off meeting is December 4th at 7pm on Zoom.
- John will be in charge of consolation prizes.
- Julie will be in charge of major prizes.
- Email about Bingo Night will go out on November 20th.

## **4. Volunteer Coordinator**

- Winter parties are on the brain. John will take all the classroom parents interested in winter parties and give that info to Jen Weibel about coordinating winter parties.
- John will create the Bingo Shifts in Raptor.
- Volunteer Squawk is coming out and he will shout out to winter party parents, Bingo parents and raffle ticket shifts for bingo.

## **5. Members-At-Large**

- Clothes for Kids Clothing Drive is December 2nd -4th.
- Tanner is no longer the night custodian.

---

## **VI. Upcoming Events**

- OBOB Team Meeting - Nov 13th
- Hiteon Family Academic Night - Nov 13th
- Ruby Bridges Walk to School Day - Nov 14th
- Hawk Squawk Content Due - Nov 14th
- Piccolo Mondo Fundraiser - Nov 17th - Nov 22nd
- Art Lit Training - Nov 21st
- Hawk Squawk - Nov 21st
- Fall Break - Nov 24 - Nov 28th
- Picture Retake Day - Dec 1st
- Dining 4 Dollars: Society Pie - Dec 2nd
- Clothes for Kids Volunteer Days - Dec 2 - Dec 4th

- Green Team Meeting - Dec 5th
  - Hawk Squawk Content Due - Dec 5th
  - OBOB Team Meeting - Dec 10th
  - Classroom Winter Parties - Dec 15th thru Dec 19th
  - Vision Screening December 16th
- 

## **VI. Adjournment**

The meeting was adjourned at 8:48PM.

**Minutes prepared by:** Megan Mumford, Secretary

---

### **Action Items & Decisions Summary:**

**Action Item:** Nicole to spearhead the Opt In Student Directory project.

**Action Item:** Megan will send an email next week to staff about headphones/ adaptors & she needs to check in with Rachel about snacks before spending PTC dollars.

**Action Item:** Julie will ask Rachel Spooner how she is tracking which families have received the food bags.

**Action Item:** Teresa will ask Janet if it would make sense to hand out bags during SEL night at Hiteon tomorrow.

**Action Item:** Nicole to research 6-month CD's as an income generator.

