

Hiteon PTC Board Meeting Minutes

Date: October 17, 2024

Time: 6:02 – 7:46 PM

Location: Hiteon Elementary School

I. Attendees (In Person):

Teresa Fear, Jen Weibel, Carmem Pfeifer, Nicole Goldsbury, Megan Mumford, Ashleigh Hendrick-Horner, Julie Niklas, John Ceccarelli, Brittney McCoy, Stradivari Sibulboro, Kristal Cinque. Samantha Patterson (joined the meeting at 7:04 PM).

II. Call to Order

The meeting was called to order at 6:02 PM by Megan.

III. Welcome and Introductions

Guests: John Ceccarelli, Kristal Cinque, Julie Niklas, Samantha Patterson

IV. Principal's Update

No update was provided as principals were not present.

V. Election of New Members

The following new members were nominated, voted upon, and approved:

1. **Co-President:** Teresa Fear
 - Motion seconded by Ashleigh.
 - Motion approved unanimously.
2. **Co-President:** Carmem Pfeifer
 - Motion seconded by Ashleigh.
 - Motion approved unanimously.
3. **VP1:** Kristal Cinque
 - Motion seconded by Carmem.
 - Motion approved unanimously.

4. **VP2: Julie Niklas**
 - Motion seconded by Carmem.
 - Motion approved unanimously.
 5. **Member-at-Large:**
 - John Ceccarelli, Samantha Patterson & Becca Schuch (not present)
 - Motion seconded by Megan.
 - Motion approved unanimously.
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VI. Ongoing Business

1. **Student Directory:**
 - Stradivari Sibulboro reported the directory will be sent out next week, with updates throughout the year.
 - 12 families opted out this year.
 2. **Flags for Events:**
 - Purchased 12 reusable feather flags for \$1,298.
 - Teresa noted a 3% savings if paid by check.
 3. **Planetarium Assembly:**
 - Scheduled for October 30, described by Jen.
 4. **Sound System Update:**
 - Joanne (Hiteon Tech Specialist) is gathering bids for a gym sound system upgrade. Initial bid: \$10,000+.
 - Ashleigh suggested Beaverton Education Foundation (BEF) for funding assistance.
 5. **Lollipop Events:**
 - Julie will manage, with Brittney and Megan joining the guild.
 - Next event: November 22, with an order of 1,000 lollipops.
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VII. New Business

1. **3D Printer Club:**
 - Stradivari announced her husband Brian and Mr. Killian are organizing a 3D Printer Club starting in Spring 2025.
 - Stradivari estimated \$300 as the cost for a 3-D printer but could not provide an estimate on the ongoing material costs.

- Stradivari noted that Brian will apply for a Beaverton Education Fund (BEF) grant to cover the cost of at least two 3-D printers.
- 2. Fish Fry Project:**
- A Fisheries and Wildlife program will allow 5th grade students to raise and release fish.
 - Fall is salmon cycle, Spring is trout cycle. The students would learn about fish life cycles, raise these fish from eggs and then release them to a water source (transportation provided by Fisheries and Wildlife). Mr. Bailey expressed interest in doing the Spring cycle and every 5th grade class will participate.
- 3. PTC Coalition:**
- Discussion of teacher strike preparations. Focus on providing community resources neutrally.
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VIII. Board Updates

- **Treasurer:**
 - Recent spending and updates discussed by Nicole that include: OBOB book order, Planetarium deposit, curriculum funds, Grant Fund, walkie-talkies.

Decision & Action Items:

- Remove Stradivari Sibulboro as check signer.
- Nicole to add Teresa Fear as a signer & remove Stradivari Sibulboro as a signer.
- Nicole to update Key Bank records.
- **Grant Fund Applications:**
 - Mrs. Hoffman: Five Oaks Museum presentation – explore field trip funding.
 - Molly Nelson: Jump Rope assembly – motion denied.
- **Fundraising (VP1):**
 - Bottle Drop: Carmem has flyers ready to distribute and will be handing out blue bags during Trunk or Treat.
 - Piccolo Mondo Fundraiser & Dining for Dollars events reviewed.
 - Potential D4D locations: Wing Stop, Burgerville, Shake Shack.
- **Committees (VP2):**

- Book Fair: \$13,000 in sales. Mary Beth (Hiteon's Librarian) is considering receiving a combination of Scholastic Dollars (50% of sales) and cash, as some titles are not available from Scholastic.
 - Popcorn Friday: Popped over 800 bags and raised \$450.
 - OBOB: Strong student participation with over fifty 5th graders and thirty 4th graders in attendance at the informational meeting.
 - Staff Appreciation: Steady progress is being made.
 - 5th Grade Party: Edi reported steady progress is being made.
 - Open Committees: Lost & Found, Art Lit.
 - **Volunteer Coordinator:**
 - Trunk or Treat: More volunteers are needed.
 - Education Coordinator: Jen discussed a potential new Board Position that would focus more on educational events. She suggested that the Art Lit Coordinator could be bundled into this role.
 - Hiteon benefits from logged volunteer hours.
 - Our new members will be introduced in the next newsletter.
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IX. Upcoming Events

- **Picture Day:** October 18, 2024
 - **Hiteon Clothing Drive:** October 21-24, 2024
 - **Pumpkin Decorating Contest:** October 21-24, 2024
 - **Trunk or Treat:** October 24, 2024
 - **Stock the Staff Room:** November 6, 2024
 - **Ruby Bridges/Hiteon Family Academic Night:** November 14, 2024
 - **Next Board Meeting:** November 21, 2024
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X. Adjournment

The meeting was adjourned at 7:46 PM.

Minutes prepared by: Megan Mumford, Secretary

Action Items and Decision Summary:

Action Item:

- Nicole to add Teresa Fear as a signer & remove Stradivari Sibulboro as a signer.
- Nicole to update Key Bank records.

Decision: Remove Stradivari Sibulboro as check signer.