

Hiteon PTC General Meeting Minutes

Date: January 22, 2025

Time: 6:07 – 7:00 PM

Location: Hiteon Elementary School

I. Attendees:

In Person: Teresa Fear, Jen Weibel, Nicole Goldsbury, Megan Mumford, Carmem Pfeifer, Ashleigh Hendrick-Horner, John Ceccarelli, Nancy Henry, Janet Maza, Danielle Kolp, Alicia Sensor, Sarah Finseth, Marina Leon Guateruala, Keaghan Cronin and others.

II. Call to Order

The meeting was called to order at 6:07 PM by Megan.

III. PTC Board Introductions

1. The PTC Board members introduced themselves to the attendees.
-

IV. Update from Principals

1. Janet:

- Janet touted the benefits of the PTC.
 - She mentioned a 3rd grade field trip coming up that was funded by extra general funds at Hiteon.
 - She emphasized the importance of parent volunteers.
 - She mentioned that there are some pay-to-play after school clubs, however there is a new free after school club organized by the PTC: The 3-D Printing Club.
 - She discussed the Kindness campaign that includes writing Valentines to seniors experiencing housing insecurity.
 - She noted that Monday is a grading day and that report cards will be going out. She explained that the report cards are proficiency based, so that means they are based on how well they're doing compared to what their goal is at the end of the school year.
-

V. PTC Board Updates

1. Treasurer: *Nicole Goldsbury*

- Nicole reviewed the Grant Funds and what has been purchased thus far.
- She listed the field trips that the PTC has funded this year along with the Planetarium Assembly, feather flags, etc.
- Nicole was excited to announce that Venmo is coming to the PTC! By Bingo Night, we should have Venmo set up for parents to make pizza/concessions/raffle ticket purchases on their phones. This has been a long time coming, thank you Nicole for making this happen!

2. VP1 Fundraising: *Kristal Cinque (update provided by Carmem Pfeifer)*

- Dining 4 Dollars
 - Carmem stated that the D4D at Chuck E. Cheese is tomorrow and encouraged parents to attend.
 - McTeacher night is returning this year and the tentative date is April 9th.
 - Parent's Night Out at Murray Hill Martial Arts is on March 15th. Space is limited and 100% of proceeds will go to the PTC.
- Fun Run
 - Fun Run is on May 14th and is the biggest fundraiser of the year. The next Fun Run Committee meeting is on February 4th from 6-7 during which we will be discussing prize structure.

3. VP2 Committees: *Julie Niklas (update provided by Teresa Fear)*

- Teresa began by listing all the events we have already had and thanked all the volunteers that helped make those events possible.
- Bingo Night Updates
 - We will continue to have raffle baskets, however, something new this year will be Pizza for sale at Bingo Night. Nancy Henry mentioned that she is in communication with the 5th grade parents about donating raffle baskets.
- 3D Printer Club
 - Stradivari noted that 55 students have enrolled, and 13 parents have volunteered for this club. They are currently working on getting a grant from BEF (Beaverton Education Foundation) for the purchase of two 3-D printers. We have borrowed two printers from another school in the meantime.
- Science Fair Classroom Presentation Helpers

- Teresa requested help from volunteers to assist with classroom presentations on February 11th, 12th & 13th from 8am-11am.
- Committee Needs for 2025-2026: Art Literacy, Trunk or Treat, Hiteon Website
- Committee Feedback or Questions from Attendees?
 - Nancy Hery described our Lost and Found policies and noted that this position will be available next year as she is a 5th grade parent. She described that the position involves clearing out the cart, returning clothes to kids, washing clothes and bringing them to Clothes for Kids.
 - Sarah Finseth & Nicole Goldsbury volunteered to tag team the Lost & Found committee position for next school year.
 - Teresa stated she would move the cart to the car drop off at the yellow doors one morning per week.
 - Sarah noted that Hiteon Days at Clothes For Kids (this is Hiteon's parents' opportunity to volunteer at Clothes For Kids) is on February 8th & 9th.

Decision: Sarah Finseth & Nicole Goldsbury will lead the Lost & Found Committee for the 2025-2026 school year.

Action Item: Teresa will move the Lost & Found cart to the car drop off at the yellow doors one morning per week.

4. Volunteer Coordinator: *John Ceccarelli & Jen Weibel*

- Volunteer Updates
 - Jen stated that John is helping her with her duties moving forward. She continued to discuss upcoming events one by one and encouraged attendees to sign up for them on the sign-up sheets.
 - She stated that middle schoolers/high schoolers are welcome to volunteer as well and if it would be a one-time volunteer situation, they would not need to register in Raptor.
- Raptor Status
 - Jen stated that the winter Parties went well and encouraged parents to share any photos they may have taken during the parties to Volcord@hiteonptc.org.
- Volunteer Questions or Feedback from Attendees?

- One parent suggested that during the Carnival to offer volunteer opportunities in smaller shifts (30 mins - 1 hour) to allow parents time to enjoy the Carnival themselves.
-

VI. Upcoming Events

- Chuck E. Cheese Dining for Dollars - Jan 24, 2025
 - SEL Night: February 13th
 - Author Visit - Feb 14, 2025
 - Art Literacy Training Meeting - Feb 19, 2025
 - Bingo Night - Feb 21, 2025: 6:30 p.m – 8:00 p.m.
 - Science Fair - March 12, 2025
 - Hiteon Parents Night Out at Murrayhill Martial Arts - March 15, 2025 5pm-9pm
 - Spring Carnival - April 4, 2025
 - McTeacher Night - April 9, 2025
 - Fun Run - May 14, 2025
-

VII. Q&A

- Teresa asked about the school's open counselor position. Janet stated that the position will be posted this week, however there is a national shortage of school counselors and it will be difficult to fill mid-year. She noted that she and Jenny are considering contingency plans.
-

VIII. Adjournment

The meeting was adjourned at 7:00 PM.

Minutes prepared by: Megan Mumford, Secretary

Action Items and Decision Summary:

Action Item: Teresa will move the Lost & Found cart to the car drop of at the yellow doors one morning per week.

Decision: Sarah Finseth & Nicole Goldbury will lead the Lost & Found Committee for the 2025-2026 school year.