

Hiteon PTC Board Meeting Minutes

Date: December 18, 2024

Time: 7:03 – 8:15 PM

Location: Zoom

I. Attendees (On Zoom):

Ashleigh Hendrick-Horner, Brian Rowland, Carmem Pfeifer, Stradivari Sibulboro, Megan Mumford, John Ceccarelli, Jen Weibel, Nicole Goldsbury, Becca Schuch, Teresa Fear, Edi Yi, Julie Niklas. Kristal Cinque (joined at 7:26 PM).

II. Call to Order

The meeting was called to order at 7:03 PM by Megan.

III. 3-D Printer Club

- Brian discussed the 3D Printing Club and his plan to model it after the program at Kinnaman Elementary, which has been running for five years.
- He met with Michael Reed from Kinnaman Elementary to gather insights and will use that information to move forward.
- There was some confusion among parents about whether the club would be free. Brian clarified that they intend to apply for a BEF Grant, with the application round beginning in January.
- Mr. Reed has agreed to loan two 3D printers until the grant is approved and will assist with fundraising.
- The software to be used, TinkerCad, is free, web-based, and designed for classrooms, making it a great fit for the club.
- Printing times will vary based on design complexity. Students may either take their prints home immediately or pick them up at the next meeting.
- A discussion arose about the BEF check recipient. It was decided that this meeting should include an official vote on whether to sponsor the 3D Printing Club at Hiteon and potentially establish it as a yearly budget line item.

7:26 p.m. - Kristal Cinque joined the meeting.

- Brian outlined a plan for alternating weekly meetings between Wednesdays and Fridays, based on survey feedback.

7:29 p.m. - Edie left the meeting.

- Teresa inquired about next steps. Brian mentioned that the next phase includes grant writing, discussions with Risk Management, and scheduling a meeting with Mr. Killian.

A motion was put forth to approve an after-school 3D Printer Club program for 4th and 5th graders with the intent to add an expense line item in future PTC yearly Budgets, the amount of which is currently TBD, but will be based on this year's expenses.

- *Motion seconded by Julie*
- *Motion passed.*
- Julie raised a question about club capacity and whether there should be a cap. Brian preferred to avoid setting a cap initially.
- Brian was asked about a mission statement for the club. He noted that he has drafted one and sent it to Principal Maza. He will refine it over the break and share it with the group.
- Teresa suggested a Q&A session for parents. Brian confirmed he is interested and plans to hold one in the second week of January.

Action Item: Brian will refine the 3D Printing Club's mission statement and share it with the Board once it's complete after winter break.

IV. Hiteon's Sound System

- Joann initially excited Teresa by suggesting the district might cover an upgrade, but unfortunately, that is no longer the case.
- Joann obtained four quotes for upgrading the sound system, with costs ranging from \$4,000 to \$16,000.

8:01 p.m. - Ashleigh and Carmen left the meeting.

- Teresa will translate the lowest quote into layman's terms for easier understanding of the equipment involved.
- Becca volunteered to assist Teresa in this ongoing project.

Action Item: Teresa will simplify and compare the sound system quotes and will present her findings at an upcoming Board meeting.

V. Adjournment

The meeting was adjourned at 8:15 PM.

Minutes prepared by: Megan Mumford, Secretary

Action Items and Decision Summary:

Action Item: Brian will refine the 3D Printing Club's mission statement and share it with the Board once it's complete after winter break.

Action Item: Teresa will simplify and compare the sound system quotes and will present her findings at an upcoming Board meeting.