

Hiteon PTC General Meeting Minutes

November 15, 2023

Present: Stradivari Sibulboro, Kim Rivers, Megan Mumford, Ashleigh Hendrick-Horner, Teresa Fear, Carmem Pfeifer, Jen Weibel, Janet Maza, Nancy Henry, Rebecca Schuch

Discussion Topics

1. Approval of By-laws
 - a. Member-at-Large
 - i. Change that we are proposing is to appoint a Member-at-Large with a term commitment of two years.
 - ii. Article V. Executive Board. Section 1 a.
 1. The Executive Board shall be of the officers of the Organization, the Volunteer Coordinator(s), the Principal, and **three (3) but no more than six (6) members at-large.**
 - a. **Appointed Members At-Large (MALs). At least three (3) but no more than six (6) appointed MALs shall be appointed by the president and approved by the Executive Board. MALs shall be appointed in order to bring a particular knowledge base, skill set, or diversity to the board. They shall assume office after their approval by the executive board at the first board meeting following convention. They shall serve a term of two (2) years or until their successors are elected.**
 - iii. Note that the Executive board consists of Board members plus volunteer coordinator, principal, and up to six members at large.
 - iv. **Decision: Motion to approve addition of Member-at-Large amendment to By-laws, seconded and approved unanimously.**
 - v. Edie Yi appointed as first Member-at-Large to the Hiteon PTC board.
2. Principal Report
 - a. Update from Principal Maza
 - i. On behalf of the staff, thank you to the PTC for stocking the staffroom, dinner, and all the support in general to the staff during conferences. We had a high number of parents who participated in conferences.

- ii. You'll notice a new look inside Hiteon. There is ongoing painting with terra cotta being replaced by Hiteon Blue.
 - iii. Discussion on security concern throughout BSD.
 - 1. Email notification was sent out to Hiteon community.
 - 2. 3rd, 4th and 5th graders will be changing their passwords tomorrow, November 16, on their chrome books.
 - 3. K, 1st and 2nd will be changing their passwords later on.
 - iv. Discussion on data teams.
 - 1. Teachers continue to meet once every 2 weeks as data teams. They are getting together with admin and our academic coach to determine if students are improving. i.e. is their writing improving? These meetings are helping and improvement is being seen. We are putting a lot of things in place to make sure students are moving forward academically.
 - v. Discussion on Oregon Statewide Report Card
 - 1. Oregon Department of Education > Schools and Districts Receiving Report Cards
 - 2. Search for BSD > Hiteon > 2022-2023 ESSA Accountability Details Report
 - a. The Accountability Details Report displays the data for indicators used to identify schools for comprehensive or targeted supports as required by Oregon's State Plan under the Every Student Succeeds Act (ESSA).
 - b. Discussion on Beaverton Education Foundation.
 - c. Discussion on installing a new water bottle filling station.
 - i. Found out the current water fountain is not ADA compliant. Will be working with our custodian, Jonathan, to facilitate a request for an ADA compliant fountain with water bottle refill support.
3. Board Member Updates
- a. VP-1 Fundraising- Carmem
 - i. Dining for Dollars- Nancy Henry
 - 1. D4\$ Mod Pizza raised \$740.
 - 2. D4\$ Joe's Burgers raised \$275
 - 3. Krispy Kreme Digital Dozens fundraiser raised \$129.
 - a. The Krispy Kreme funds raised are going to 5th grade party funds.
 - 4. January D4\$ details to come.
 - 5. Update on McTeacher Night

- a. Local McDonald's franchise has switched ownership and we are not sure if we will be able to have a McTeacher night. D4\$ Nancy has tried contacting the new franchise owner several times to see if McTeacher night is still a possibility. Still waiting for a reply.
 - ii. Piccolo Mondo Toys Holiday Shopping Fundraiser
 - 1. 15% of your purchase amount will be donated to Hiteon PTC.
 - 2. Dates: This week from Sunday, November 12 thru Friday, November 17.
 - 3. Where: Piccolo Mondo Toys Progress Ridge location
 - iii. Bottledrop Holiday Give 2023
 - 1. Starting today, November 15 thru December 2, 2023
 - 2. 20% match to any Bottle Drop donations received
 - 3. Blue bags are available in the front office at the volunteer sign in station.
 - iv. Fun Run
 - 1. First Fun Run planning committee meeting is Wednesday, January 10, 2024 6PM at Hiteon Room A118.
 - 2. Fun Run will be on Wednesday, May 8, 2024
 - b. VP- 2 Community Events- Teresa
 - i. Art Literacy Training Meeting - Wednesday, January 10, 2024
 - ii. Bingo Night - Friday, January 12, 2024
 - iii. Hiteon Holiday Spirit Wear Sales
 - 1. PTC will have an informal store for Hiteon parents/students to purchase a Hiteon t-shirt.
 - 2. New colors available: pink, yellow, and neon blue.
 - c. Volunteer Opportunities - Vol Coordinator Jen
 - i. Winter Classroom Parties - December 14 & 15, 2023
 - 1. Emails were sent out to class party volunteers to get things started on planning winter parties as a group.
 - ii. OBOB Teams Meeting - Thursday, January 11, 2024
 - iii. Bingo Night - Friday, January 12, 2024
 - 1. Bingo Night is a 5th Grade hosted event.
 - 2. Volunteer shifts are available in MyImpact.
4. Board Members Needed for 2024-2025 School Year
 - a. President
 - b. VP 1 - Fundraising
 - c. VP 2 - Community Events

5. Open Discussion

a. Clothes for Kids clothing drive- Nancy Henry

- i. Huge THANK YOU to those who donated clothes during the Hiteon clothing drive for clothes closet. We were able to donate 3 car loads full of donations!