

Hiteon PTC Board Meeting Minutes
April 20, 2022

Present: Kristin Glover, Danielle Kolp, Stradivari Sibulboro, Ashleigh Hendrick-Horner, Rebecca Kanarek, Lisa Tahan Sarver

Discussion Topics

1. Diversity and Inclusion
 - a. Discussion on group norms
 - i. 4- Assume good intent
 - ii. 5- Open forum format where people feel comfortable to share
 - iii. Would like to align with what BSD is currently doing for their group meetings.
 - iv. Use BSD norms as inspiration for how to reestablish norms when we have new board members going forward. Give protection and safe space for different speakers.
 1. Stay engaged
 2. Speak your truth responsibly
 3. Listen to understand
 4. Be willing to do things differently and experience discomfort
 5. Expect and accept non-closure
 6. Confidentiality
 - v. The verbage from Racial Affinity group makes it sound very open- make it a safe and brave space. Allow uncomfortable conversations to be had that would not be confrontational. Conversations would come from a truthful and respectful place.
 - vi. **Action: For the May or June meeting, Vol Coordinator Rebecca and VP-2 Stradivari to provide suggested changes to group norms and PTC board to work thru via email.**
 - b. Discussion on how to bring more people into volunteerism and board participation.
 - i. Ensure that our space is as welcoming as possible- by reevaluating our norms and reaching out to other affinity groups to learn how they reach out to their community members.
2. Principal meeting update
 - a. President Kristin met with Principals.
 - b. Discussion on gaga ball pit.
 - i. Some of the Fun Run funds will be used to pay for a gaga pit.
 - c. Discussion on field trips.

- i. BSD said yes we can do field trips. However, BSD still has bus staffing shortages. Therefore, likely no field trips for the remainder of the school year. Field trips will resume next school year.
 - d. Discussion on OBOB.
 - i. 3rd Grade teacher, Jodi Weisz, is interested in running OBOB next year and she would like a parent volunteer to assist.
 - e. Discussion on PTC events next year.
 - i. PTC events will be back to normal next year. And Hiteon is happy to have events back in the building. Not everything has to be in person, we can choose to continue to have virtual events.
- 3. Budget updates
 - a. PTC provided lunch for staff from Elephant's Deli prior to parent teacher conferences.
- 4. Fun Run
 - a. Hiteon Fun Run "To The Future" is Thursday, May 12.
 - b. We are working with Uberthon and PledgeStar.
 - c. We have 11 sponsors.
 - d. Students will do laps during scheduled PE/specials time.
 - e. New this year are yard signs with QR codes for donations that will be placed around Hiteon.
 - f. Fun Run packets will go home with students next week.
 - g. Parents are allowed to attend as spectators and will be in a separate viewing section.
- 5. Volunteers
 - a. **Action: Vol Coordinators Rebecca and Lisa to add in volunteers for Fun Run on MIP/BI.**
 - b. Reminder to board members to please log hours for PTC meetings, PTC activities, volunteering, etc.
- 6. Science Fair
 - a. Science Fair was great. Less participation due to it being virtual but still a successful event. Will suggest that the Science Fair be in person next year in hopes of more participation.
- 7. Author Visit
 - a. Virtual author visit will be May 6.
 - b. Our visiting author is our own Author Visit chairperson and Hiteon community member, Carrie Tillotson with her debut picture book, *Counting to Bananas: A Mostly Rhyming Fruit Book*.
 - c. She will present to K-2, 3-5 and she'll talk about the writing she has done in children's magazines.
- 8. Communications

- a. Discussion on Ukraine article by Kristine Mushkevych
 - i. She wrote a great article on how Easter is celebrated in Ukraine which is featured in the cultural corner of the PTC newsletter.
- 9. Staff Appreciation Week
 - a. Staff Appreciation Week is May 2-6.
 - b. Details for each day of the week to follow.
 - c. Discussion on catered lunch vs a potluck.
- 10. Book Fair
 - a. Scholastic Book Fair will be May 11-18.
 - b. In-person Book Fair will be for students only.
 - i. May need volunteers for setting up the Book Fair.
 - c. Virtual Book Fair for parents to shop online will be May 11-24.
- 11. Open Discussion
 - a. 3D Printer
 - i. Jessica Dunn checked the 3D printer and everything works.
 - ii. All that is needed is material to print.
 - 1. Will need to create and approve a budget for this.
 - iii. Long term goal of a STEM club for students.
 - iv. **Decision: Ask Jessica Dunn to write up a proposal of what she envisions for this club and find a staff member willing to run the STEM club with her. Proposal will be for next month's budget meeting.**
 - b. Grant Request
 - i. Discussion on grant request submitted by Academic Coach Sivhong Hanson.
 - 1. She would like to purchase a set of decodable books from Whole Phonics publishing company that can be used in K-2 classrooms by the intervention team and teachers can check them out to use as an intervention tool for their striving readers.
 - ii. **Decision: Motion to fund grant request put forth by Academic Coach Sivhong Hanson for \$335.43 to purchase a set of leveled decodable books and lessons from Whole Phonics, seconded and approved unanimously.**