

## Hiteon PTC Board Meeting Minutes April 21, 2021

**Present: Kim Rivers, Kristin Glover, Joni Epstein, Ashleigh Hendrick-Horner, Danielle Kolp, Amy Fabian-Crump, Stradivari Sibulboro, Rebecca Kanarek**

### Discussion Topics

1. Update from Principals Meeting
  - a. Co-presidents met with principals. Discussion on planning for next school year. Principals are starting to look at enrollment predictions for next year and staffing. Due to projected lower enrollment numbers, there will be some staffing changes next year.
  - b. Hiteon is getting a new roof over the summer. The playground will be closed during that time. It is undetermined if there will be school office hours during the summer.
  - c. State testing will be at the end of May/beginning of June. Federal government denied BSD's waiver but students may still opt out of testing.
  - d. Discussion on budget for Apple TV setups for more classrooms. There is a need for clip-on microphones for teachers to be able to project voice with masks on. They are requesting PTC funding for those.
    - i. **Decision: Board would like to see funding request with details before deciding.**
2. Budget Update
  - a. Discussion on Bingo funding. Bingo was voted out during budget planning so there were no funds for the event. PTC spent \$270 for bingo night and we are at a deficit for that.
  - b. Discussion on change of Fun Run sponsored expenses line item name. Currently, Uberthon is listed as the expense line. This will be changed to "Vendor." Fun Run will be tracking expenses with Pledgestar.
  - c. PTC now has a Paypal account that can be used for online fundraisers and direct donations.
  - d. Suggestion for budget planning: funds for D&I committee.
  - e. Discussion on OBoB funding.
3. Summer Social
  - a. Discussion on summer social to go along with annual budget meeting.
  - b. Secretary Ashleigh volunteered to host in her backyard.
  - c. Suggested dates will be posted on PTC Board facebook page.
4. Bylaw Changes
  - a. **Action: Co-president Kristin to post proposed Bylaw changes.**

- b. Decision: Board will vote on Bylaw changes before end of 2020-2021 school year.**
- 5. Review Board Member Status for Next Year
  - a. Board members staying: Co-president Kristin, Secretary Ashleigh, VP-2 Stradivari
  - b. Co-president Kim will be continuing in some capacity after her term ends.
  - c. Treasurer Joni is undecided on what she will do next year.
  - d. VP-1 Danielle would like to overlap with someone as VP-1 for next year.
  - e. VP-2 Amy will not be returning as a Board member.
  - f. Volunteer Coordinator Rebecca will stay on another year and would like to overlap with another person.
- 6. Board Member Recruiting
  - a. Discussion on how to actively recruit members for the Board.
  - b. VP-2s Amy and Stradivari suggested a recruitment video for each position.
  - c. PTC should get a time slot to talk about the PTC, what we do, and recruit members during Curriculum Night.
  - d. Suggestion of doing this during upcoming Kindergarten Orientation zoom meeting in May.
    - i. **Action: Co-presidents will talk to principals about presenting during Kindergarten Orientation.**
  - e. Discussion on “member at large” position.
- 7. Fun Run
  - a. T-shirts and Fun Run flyers were distributed to students.
  - b. Pledgestar has raised \$3k so far.
- 8. Teacher Appreciation Week
  - a. Committee is Stradivari, Amy and Laura Y. They are meeting after the general meeting. They will need to adjust plan for some gift ideas due to not enough time before TAW.
  - b. Hybrid students can bring notes/letters to their teachers. There will be mailboxes outside of the school building for CDL students.
  - c. Committee will check to see if Hybrid students are allowed to bring in gifts to teachers.
- 9. Bingo Wrap-up
  - a. Around 40ish participants. It was great. Prizes have been sent out.
  - b. **Action: Co-president Kristin to get a thank you card for Mrs. Sadlouskos.**
  - c. Minimal spending on the event. Overall cost was lower than previous Bingo nights.
    - i. Allotted 30 free bingo cards. Needed to purchase 1000 cards.
    - ii. Next time, plan to solicit donations for prizes.

## 10. Open Discussion

- a. Discussion on 5th grade yearbook.
  - i. Two people have reached out initially regarding 5th grade yearbooks but haven't had any follow through from those interested.
  - ii. Suggestion of T-shirts for the 5th graders if a yearbook is not made.