

Hiteon PTC Board Meeting Minutes February 17, 2021

Present: Kim Rivers, Kristin Glover, Danielle Kolp, Amy Fabian-Crump, Joni Epstein, Ashleigh Hendrick-Horner, Rebecca Kanarek

Discussion Topics

1. Update from Principals Meeting
 - a. Hiteon staff put together a “Thank You” video that was sent out to Hiteon community today.
 - b. 4th/5th grade wing is getting painted.
 - c. Principals are open to participating in fun/funny events for the students.
 - i.e. Student principal for a day on zoom.
 - d. Update on status of PTC return to school purchases.
 - i. Sneeze guards are on the way. Supply bins are at Hiteon and being set up. 8 Apple TV set ups ordered. There will be a lottery for which classrooms will get the Apple TV set ups.
 - e. Discussion on applying to BEF for funds. Principals said they are overwhelmed and can’t take on another thing. PTC offered to help, but principals said they just can’t do it.
 - i. **Decision: PTC to recommend BEF again after the Fun Run. Board will wait and meet to discuss technology funding again at a later time. BEF is year round so during the summer, we can offer to help them run a campaign if they are wanting to.**
 - f. Discussion on BSD Elementary Parent Survey.
2. Budget Update
 - a. Discussion on current purchases.
 - i. Check for \$2800 for technology tvs for 4 classrooms ready.
 1. **Action: Treasurer Joni to get co-President Kim’s signature on the check.**
 - b. Discussion on current funds.
 - c. Discussion on status of last year’s 5th grade class fund.
 - d. Discussion on what to do about funds that haven’t been used.
3. Review Bylaws
 - a. Discussion on proposed change regarding term limits.
 - i. Board member or committee chair to commit to a minimum of two years with a maximum of three years.
 - ii. Proposed two year term maximum as President.
 - iii. Proposed changes:
 1. Article IV, Section 2: “Term length will be minimum of two years.”

2. Article IV, Section 4: "...no member shall be eligible to serve more than two consecutive two year terms in the same office."
 3. Article IV, Section 4: Add two year term maximum as President.
 4. Article VI, Section 1: "There shall be a Fundraising Committee composed of the First Vice President as chairperson and at least two other members when possible. It shall be the duty of this committee to prepare, execute and monitor a fundraising plan for the fiscal year."
- iv. **Decision: Discussion on proposed changes to Bylaws to be continued. PTC Board to revisit discussion on do our purposes and goals match to what is in Bylaws? Will discuss via email or FB page.**
 - v. **Action: Board members to review description of individual positions in Bylaws and email proposed changes to co-presidents.**
4. Diversity and Inclusion Survey Results
 - a. Discussion on D&I Survey.
 - i. 78 responses received.
 - ii. Raw data output from survey will be shared with Principals and PTC Board.
 - iii. Results will be used as guidance in the committee's actions to serve the community.
 - iv. D&I committee meets on Tuesday evenings via zoom.
 5. Upcoming Events - Fun Run, Bingo Night, Science Fair
 - a. Fun Run
 - i. Virtual Fun Run will take place beginning of May. Waiting on admin to approve a date.
 - ii. Still brainstorming how to hold a kick off event for the Fun Run.
 1. Suggestion of a video with Harley the hawk.
 - iii. **Action: VP-1 Danielle to contact PE teachers to ask for support from them.**
 - b. Bingo Night-
 - i. Virtual Bingo Night will be on April 9.
 - ii. Still in need of an emcee to call out bingo numbers.
 - c. Science Fair
 - i. Virtual Science Fair will be held on March 18. Submissions are due on March 10.
 - ii. Information is available on the PTC website and will be shared by teachers to students.

- iii. Flyers will be handed out during library pick up.
- 6. Open Discussion
 - a. Dining For Dollars
 - i. D4\$ at MOD Pizza confirmed for Tuesday, March 2nd, 10:30a-10:30p.
 - ii. Suggestion of recurring D4\$ event with MOD pizza.
 - b. Bottle drop fundraising
 - i. VP-1 Danielle officially applied for Bottle drop account.
 - 1. Action: VP-1 Danielle to get info to Amy to include in the newsletter.
 - 2. Action: VP-1 Danielle and Volunteer Coordinator Rebecca to discuss adding Green Team's name to Bottle drop fundraising.
 - ii. Oregon Zoo
 - 1. VP-1 Danielle reached out to the Oregon Zoo about donating tickets to the Fun Run.
 - a. Due to tickets needing a reservation, the zoo can not donate at this time. Told to check back if their rules/limitations change, then their ability to donate