

Hiteon PTC General Meeting Minutes

January 20, 2021

Present: Kim Rivers, Kristin Glover, Joni Epstein, Ashleigh Hendrick-Horner, Danielle Kolp, Jenny Read-Emslie, Diane Meyer, Stradivari Sibulboro, Marcy Freddi, Isaac Aronson, Alicia Schenbeck, Maria Cortes, Lisa Miura-Guerra, Christian, Juvie, Flory

Discussion Topics

1. Principal's Report

- a. Discussion on Diversity and Inclusion.
 - i. Assistant principal Jenny has met with D&I committee for several weeks and discussed how the school and PTC can collaborate so they are communicating the same message to Hiteon community.
- b. Discussion on Hiteon's preparation for the possible return to in person learning.
 - i. There is a lot of behind the scenes preparation occurring- cleaning up of common areas and hallways, installation of plexiglass in office and library, making sure spaces adhere to 6 ft distancing and hallways will be one-way traffic.
 - ii. Staff is discussing how to use and reimagine spaces. Setting up mock classrooms to meet the ODE guidelines.
 - iii. Environment feels a little sterile but health and safety is Hiteon's priority.
 - iv. Hiteon is collaborating with PTC to make special purchases.
 1. Sneeze guards for teachers/aides to use when one on one with a student.
 2. Individual student bins to avoid sharing of materials.
 3. Updating and increasing technology in classrooms with Apple TV setups. There is a need for movable TVs to project on so can accommodate students spread out in the classroom.
- c. Discussion on first virtual school assembly last December.
 - i. It was so successful that staff plans to do one every month. Specials staff spearheaded this and there is now an assembly committee. Next virtual assembly will be January 29 and streamed on youtube live for classes to watch together over zoom.
- d. Discussion on upcoming Kindergarten enrollment for 2021-2022.
 - i. Upcoming virtual open house and orientation. If you know of other families in the Hiteon boundary who have children entering school in September 2021, let Hiteon office staff know so they can be invited to the virtual orientation.

2. Diversity and Inclusion Committee

- a. Committee has been working on a survey to share your thoughts on what a diverse and inclusive culture looks like in the Hiteon community.
- b. Look for survey in upcoming newsletter out this Friday. Survey will be due February 5.

3. Art Lit Update
 - a. Art Lit committee met and decided to place Art Lit on hold this school year. Not enough interest from the community to participate. Will pick back up next school year 2021-2022.
4. Dining For Dollars
 - a. Update from VP-1 Danielle. Last d4\$ at MOD pizza was successful and raised \$240.
 - b. Keep eye out for next d4\$. Details to come.
5. Fun Run Planning Committee Opportunity
 - a. Looking for interest for committee chairs/members.
 - b. Details to come regarding date for virtual Fun Run planning meeting.
 - c. Action: PTC Board and/or Fun Run committee to set up meeting with previous Fun Run committee chair Alicia.
6. Safe Routes to Schools - Linda Feldhand
 - a. Will be rescheduled for next month.
7. Open Chair positions
 - a. Co-Vice President 1 Fundraising
 - i. Board is still looking to fill this position alongside current VP-1 Danielle.
 - ii. This position oversees the committees for all fundraising activities at Hiteon. More information can be found on our website and in our upcoming newsletter.
 - iii. If you or anyone you know are interested, please let any of the Board members know and we will reach out.
 - b. Volunteer Coordinator
 - i. Board is looking to fill this position to serve alongside current Volunteer Coordinator Rebecca.
 - ii. The main duty of the volunteer coordinator is to make sure that all PTC activities have adequate volunteer staffing, and to assist at those events when needed. More information can be found on the PTC website and in our upcoming newsletter.
 - iii. If you or anyone you know are interested, please let any of the Board members know and we will reach out.
8. Budget Update
 - a. Update from Treasurer Joni. PTC would like to support Hiteon with purchases needed to get students back to in person learning following funding from BSD. PTC is not spending a ton of money but also not raising a ton of money. We are hoping to have the Fun Run as our major fundraiser this year.
9. Upcoming events
 - 1/29- Coffee With Principals - 9:00 A.M. on ZOOM
 - 2/5- Grading Day- NO SCHOOL
 - 2/15- President's Day- NO SCHOOL
 - 2/17- PTC Board Meeting 6:00PM
 - PTC General Meeting 7:00PM on Zoom

- 2/22- Staff Development- NO SCHOOL

10. Open Discussion

- a. Suggestion of having an auction as a fundraiser.
 - i. This is a great idea and should be kept in mind for fundraising next school year.

11. Next General Meeting: Wednesday, February 17, 2021 7:00 P.M.