

Hiteon PTC General Meeting Minutes September 23, 2020

Present: Kim Rivers, Kristin Glover, Amy Fabian-Crump, Joni Epstein, Rebecca Kanarek, Ashleigh Hendrick-Horner, Danielle Kolp, Aaron Sarver, Tiffany Carlson, Lisa Hendricks, Jessica Dunn, Meghan Warren, Jenny Read-Emslie, Tamida Baldwin, Patrick Fear, Pearl/Yan Wencheng, Stradivari Sibulboro

Discussion Topics

1. Board Introductions
2. Principal's Report
 - a. Welcome and introduction from Principal Meghan.
 - b. Discussion on decreased enrollment resulting in staff changes.
 - c. Discussion on response to community feedback about desire for team consistency. Staff has and will continue to work on this.
 - d. Message from Vice Principal Jenny- Hiteon doesn't want to just survive this pandemic and comprehensive distance learning. But wants to come out of it as a stronger school and community.
 - e. Principal Meghan discussed positive feedback/props shared with staff and welcomes more feedback from the Hiteon community.
3. 2020/21 Budget Vote
 - a. Discussion on overall budget.
 - i. "Conservative" vs "hopeful" budget. No major fundraiser this past year due to pandemic. Previous boards managed the budget well so that this year we have rollover funds to make up for this.
 - ii. Total budgeted income/expenses vs actual income/expenses.
 - iii. How to account for money that wasn't spent but raised for last year. i.e. 5th grade party funds.
 - iv. Any questions or if you would like to see details regarding the budget, reach out to Treasurer Joni.
 - b. Decision: Motion to vote in Hiteon PTC budget for 2020-2021 school year with understanding that things may change as we go forward, seconded and approved unanimously.**
4. Pumpkin Decorating Contest
 - a. Submissions due by Wednesday, October 28th
 - b. Winner announced Friday, October 30th
 - c. Principals would like staff involvement/participation.

- d. Decision: Details to follow.**
- 5. Virtual Book Fair
 - a. Will be in either late October or early November.
 - b. Decision: Details to follow from Book Fair Chair Laura.**
- 6. Open Chair positions
 - a. Co-vice President 1 Fundraising
 - i. Board is still looking to fill this position.
 - b. Diversity and Inclusion Chair -
 - i. New position(s) this year. Board is looking to shape that role. If there is someone in the community who is passionate about these issues, please email Co-Presidents of PTC.
 - c. Volunteer coordinator
 - i. Board is still looking to fill co-chair position.
 - ii. Even though volunteering looks different this year, still hopeful there will be future volunteer opportunities.
- 7. Event Ideas
 - a. Did not discuss
- 8. Upcoming events
 - 10/21 PTC General Meeting - 7:00 P.M.
 - 10/28 Pumpkin Contest Submissions Due
 - 10/30 Pumpkin Contest Winners Announced
 - TBD Book Fair

Next General Meeting: Wednesday, October 21st, 7:00 P.M.

- 9. Open Discussion
 - a. Discussion on concern with safe use of BSD issued devices.
 - i. Principals said staff are aware of safe and appropriate use of technology devices and how to monitor this. BSD will have Sunday reports on how students are using issued devices.
 - ii. Action: Principals will look into this.**
 - b. Announcement by Communications chair Amy to follow/like Hiteon PTC facebook page and be entered to win Amazon gift card.
 - c. Discussion on if PTC can use Seesaw to send out PTC messages and announcements.
 - i. Action: Principal Meghan to look into this and will get back to PTC.**