

Hiteon PTC Board Meeting April 16, 2020

Present: Kim River, Carrie Tillotson, Joni Epstein, Danielle Kolp, Amy Crump, Brenda Montgomery

Absent: Aaron Sarver, Rebecca Kanarek

Discussion Topics:

1. Learnings from President's and Treasurer's Meeting with Principals:
 - a. BSD budget is now frozen
 - b. 5th grade: Hoping to do a summer event for 5th graders. Biggest challenge is equity issue – if families can get there or not?
 - c. Two ways PTC can help support teachers/school currently:
 - i. Right now is the typical active registration time for Kindergarten. Can PTC help spread info about online Kindergarten enrollment? Facebook page, Nextdoor, any other channels we have.
 - ii. Staff Appreciation week – they would still like to see that happen, if possible
2. Fun Run
 - a. We will reach out to sponsors with a letter from Fun Run Committee stating that 2020 Fun Run potentially being moved to Fall. Fun Run Committee will draft that letter, once she gets the OK from us.
 - b. Need to do some research on the feasibility of having Fun Run in the fall, but principals are OK with fall if it works out logistically.
 - c. **ACTION:** President will reach out to Fun Run committee chairs to give the OK to send out letters, and initiate research on feasibility of Fun Run in fall (e.g. Uberthons available?)
3. Chair Persons for next year
 - a. At what time do we restart the conversation for filling out positions for next year?
 - b. We haven't moved forward on this because it doesn't feel like the right time.
 - c. **DECISION:** We will continue to hold off for now.
4. School supplies
 - a. Usually this is the time of year to start working on this.
 - b. **DECISION:** Knowing things are delayed, we will probably wait on this for now.
5. Planning going forward

- a. PTC may need to stay in touch over summer to stay on top of planning for next year.
6. Budget
- a. Reimbursements requests are being received.
 - b. 5th grade yearbook committee requesting their money to move forward with 5th grade yearbook.
 - i. **DECISION:** board agrees to have 5th grade yearbook keep moving ahead.
 - c. Process for reimbursements teacher staff accounts
 - i. **ACTION:** Kim will connect with school principals about teacher spending on staff accounts (to please submit reimbursements for purchases made to date, and offer suggestion to please be mindful of stewardship of budget ahead).
7. Teacher Appreciation Week
- a. Room parents can reach out
 - b. Kids can make a card and post it on Seesaw?
 - c. **ACTION:** President will reach out to TAW chairperson, and start Google Drive document for TAW planning.
8. Open Board positions:
- a. Carrie can continue as a bridge for Secretary position as needed (attend meetings and take minutes, but not be a voting Board member), until the position is filled
 - b. Likely have a co-President for next year
9. Newsletter
- a. We could send some positive messaging/support for each other, community/togetherness/group hug.
 - b. **DECISION:** We'll plan on having newsletters for May and June.
 - c. **ACTION:** Secretary will reach out to newsletter chairperson to let her know.
10. Community Building during school closure?
- a. Is there anything fun that we could do for the school community?
 - i. Virtual Science fair?
11. Continuing Board meetings:
- a. **DECISION:** Every other Friday at 2pm. Can have it open up to general community for Q&A afterward.

Next PTC Board Meeting: May 1, 2020 at 2pm.