

Hiteon PTC Board Meeting Agenda January 8th, 2020

Present: Kim Rivers, Danielle Kolp, Amy Crump, Brenda Montgomery, Rebecca Kanarek, Carrie Tillotson, Erica Ediger

Not Present: Aaron Sarver

Discussion Topics

1. Budget Update :

- a. Proposal for new Treasurer laptop from Joni sometime down the line.
- b. Codie Christensen/Stephanie Godfre share an account, should we split?
 - i. Student Success Coach and Counselor
 - ii. \$225 line item total for both currently. All but \$60 has been used so far by one of the two.
 - iii. Do we have it within our means to add a line item for to add an additional \$225 account so they each have their own?
 1. Motion to approve additional line item so Student Success Coach and Counselor each have their own \$225 Staff Account.
 2. **DECISION:** Motion approved.
- c. Ukulele Purchases - Music Program budget combined to \$1500 single line item vote.
 - i. Motion to approve music program request for \$1500 line item to purchase ukuleles.
 - ii. **DECISION:** Motion approved.
- d. Family Dance:
 - i. DJ was not tipped after the Family Dance. Request to tip 10% of DJ fee, takes the budget of \$1400 over by about \$100.
 1. Motion to approve going over budget in order to tip the DJ.
 2. **DECISION:** Motion approved.
 - ii. **ACTION:** Need to discuss increasing budget for this item by about \$100 for next year's budget.

2. Math Labs

- a. Question about what to do with Math Labs materials? Only remaining Math Labs coordinator is moving on after this year. If next year's teachers are interested in having the program next year, current 5th grade chair can contact Rebecca or Angeliou.
 - i. **ACTION:** Take 3rd and 4th grade Math Labs Chairperson positions off the website. Secretary to let Web Communications chairperson know.

- ii. **ACTION:** VP 2 Committee to reach out to teacher teams in early to mid-May to assess interest in participating in Math Labs next year.
3. Flood Relief
 - a. \$821.60 Remaining - What to do?
 - b. All teacher requests thus far have been approved. If the expected amount was spent, we have \$821 is left.
 - i. Discussion: If this is kept as an emergency relief fund, will be true to the spirit of the donations.
 - ii. **DECISION:** Decided to keep the funds as an emergency relief fund.
 - iii. **ACTION:** President to let school principals know.
 - iv. **ACTION:** Treasurer to find out if this is acceptable from an accounting perspective (e.g. can the funds “roll over”)?
4. PTC Board Recruiting
 - a. Secretary, Volunteer Coordinator, Co-President, Co-VP1
 - b. Also need an assessment of which committee chairs are moving on.
 - i. **ACTION:** VP2 will check with current co-chairs, and will write up recruitment announcement for chair positions for a later newsletter in the year.
 - c. **ACTION:** Secretary will send announcement for Board member recruitment to newsletter coordinator for January newsletter.
5. Spanish translation of flyers and newsletter
 - a. Had Spanish translation of newsletter for 3 months last year. It was viewed consistently around 20 times each month, consistently.
 - b. Translation ideas: find high school student? Google translate option for Smore?
 - c. Is it more useful to get the flyers translated vs. the newsletter?
 - i. **ACTION:** Volunteer Coordinator will reach out to Southridge high school Spanish
 - ii. **ACTION:** Follow-up at next board meeting about translation.
6. Guest Speakers for PTC general meeting
 - a. **DECISION:** Will hold a survey for Hiteon parents on website and Facebook page for the top 3 ideas for guest speakers. Board members will vote on the top 3.
 - b. **ACTION:** Secretary to create board members poll so we can choose our top three options for Facebook survey. Anxiety/Social-Emotional Learning, Fostering Independence, Is Your Child Old Enough to Stay at Home, etc. Other options mentioned at November board meeting.
7. Upcoming Events:
 - 1/17 Popcorn Friday
 - 1/16 McTeacher Night
 - 1/20 School Closed - MLK Holiday

- 1/24 Movie Night
 - 1/27 No School - Grading Day
 - 2/5 February Board Meeting
 - 2/6 Donuts with Dudes
 - 2/14 Popcorn Friday
 - 2/17-2/18 No School
 - 2/21 Bingo Night
8. Beaverton Friends of Music group (BFoM) - Erica Ediger
- a. Last year's budget cuts affected music programs across Middle Schools, inequitably. Some schools have more/less offerings. More autonomy of administrative staff at Middle School level to choose what the schedule is in terms of electives, including Music programs.
 - b. PE+2 model: working with district to advocate for kids to get PE everyday, plus 2 electives (e.g. band, choir, art).
 - c. Advocating for equitable music programs across the district. District is currently assessing programs across all middle schools.
 - d. **REQUEST:** Pay attention to what that next level looks like, let other parents know. See the ways to get involved.
 - e. Steven Sparks: District is considering comprehensive, consistent experience across all Middle Schools.