

**Hiteon PTC General Meeting**  
**September 11th, 2019 7:00 PM**

**Present:** Kim Rivers, Aaron Sarver, Joni Epstein, Carrie Tillotson, Danielle Kolp, Brenda Montgomery, Becky Gross, Megan Mumford, Tiffany Carlson, Christy Savage, Laura Yarnell, Jenny Read-Emslie, Amy Harrison, Alicia Schenbeck, Kristin Glover, Susan Kalis, Stradivari Sibulbopo

**Discussion Topics**

1. Principal's report-Assistant Principal Jenny Read-Emslie
  - a. Staff thanks PTC for first week breakfast. Had great week of learning, professional development with math, motivational speaker on making and achieving goals,
  - b. Theme for the year: "All Things are Possible, Anything Can Be."
  - c. Safety upgrades in office – doors going into school automatically lock now.
  - d. PTC reports to principals that PTC has funding from Flood Relief – if there's something the school/staff needs, please let PTC know how we may be able to help. Hopefully for things that were lost in the flood and not covered by insurance. Former teacher Natalie Brooks may also have items damaged and would be eligible for some reimbursement. Total amount is >\$500 and <\$1000.
  - e. Question about class sizes: District is evaluating thresholds across the district. If Hiteon meets the threshold, would trigger a new teacher, but we are not really close to meeting that threshold.
  - f. Question about process for deciding what kinds of after school programs are offered at Hiteon? Jenny will talk with Meghan Warren and get back to PTC.
    - i. Discussion about very few after school programs at Hiteon. Possible need to have a certain number of parents interested, and propose it to school – have committed group of parents. (e.g. Lego Robotics, language, arts, STEM/STEAM programs, etc.)
    - ii. Are programs/vendors not soliciting the school? Jenny will check on the process for this. The district used to provide an approved list of programs for the district. Several schools in the district have lots of programs. Why do some schools have so many, and Hiteon has only one?
2. Budget Review - Treasurer Joni Epstein
  - a. There is some discrepancy over what the exact line items should be regarding Fun Run. There's a \$2000 amount that will need an amendment at the next general PTC meeting.
    - i. 4 line items for Fun Run: \$5000 expense overall
      1. \$500 hospitality

2. \$2500
3. \$3000 Shirts,
4. \$2000 Uberthons
- ii. Uberthons didn't get a line item.
- iii. Historically, we allotted 10% of whatever was raised becomes the budget for the next year.
- iv. Total budget for Fun Run could be up to \$10,000 (the 10% of what was raised last year, plus up to about \$5000 in corporate sponsorships). Last year raised \$4200 in Corporate Sponsorships.
- v. Fun Run co-chairs will meet with current and past Treasurers to sort out Fun Run line item issue.
- b. Carrie moved to approve budget with exception of Fun Run amendment, to be decided on next month. Amy seconded. Motion approved.
  - i. Why do we have a \$10,000 deficit? For the past few years we've been operating at a deficit. We tend to spend less than we think, thus we have a large surplus. We want to keep a \$10,000 surplus above the negative, so we should try to spend \$20,000 this year.
  - ii. The vote stands approved after discussion about \$10,000 deficit being reasonable for this year.
3. PTC Facebook Page
  - a. Kristin is running new page: "Hiteon Parent Teacher Club"
  - b. Invite all your Hiteon Facebook friends to "like" the page
4. Family Dance - Kristin Glover
  - a. Neon Nights theme – glow party. November 15<sup>th</sup>.
  - b. Kristin looking for help. 5<sup>th</sup> grade parents may be good to connect with.
5. Newsletter:
  - a. Hawk Squawk will go out on 3<sup>rd</sup> Friday of the month this year.
  - b. Kristin needs items by the Tuesday before newsletter goes out.
  - c. Any PTC items want to contribute, send to Kristin.
6. Green Team Committee
  - a. Green Team would like to integrate more with PTC. Green Team meets on Fridays once a month after school, about 30-40 students involved, Mrs. Logan, and parents. They decide on campaigns to help the school be green.
    - i. Green Team could help with recycling at PTC events.
    - ii. Green tips in the newsletter – students could help write.
    - iii. Could have collapsible recycling bins to be brought out for PTC events. PTC needs to discuss purchasing these, and where to pull from in budget.
    - iv. Community donation recycling? Becky will reach out to Waste Management about this.

- v. Color cycle? Recycling all dead markers. Green Team would like to run this through the school – people could bring in from home. PTC could help promote.
  - b. Hiteon's garbage gets weighed as part of being an entry-level Green School (through Eco-School Network). More and more ideas to increase our standing with the Green Schools would be good. Will be adding compartmentalized trays in cafeteria to eliminate the throw-away boats.
    - i. Composting would be a huge volunteer lift to get kids to compost. Need parents standing by the bins to teach the kids where to put it.
7. Reading Incentive Phase Out:
- a. Marilee Shafer will contribute an announcement to the September newsletter, for those who worked on reading goals over the summer to turn in their reading sheets.
  - b. Final set of medals will be awarded after September.
8. Book Fair – Laura Yarnell
- a. Week of Oct. 11-18.
  - b. Scholastic rep asking how we get Oregon Battle of the Books books, and that we could get a discount on them? OBOB books should have already been purchased at the end of last year.
  - c. Scholastic reps ask if we want to do a Spring Fair? Consensus is no, there are enough Spring activities already.
  - d. May ask 5<sup>th</sup> graders to help with Kindergartners and 1<sup>st</sup> graders.
  - e. New program – e-wallet: parents can set up an account for their child, so child doesn't need to bring in cash/checks.
  - f. Theme: Arctic Adventure
  - g. Laura to meet with new VP1 and new Treasurer to make sure everyone know the policies around money-handling, and what everyone's role is in regards to the money.
9. Open Chair positions:
- a. Still many open chair positions: Will promote at Curriculum Night, Volunteer Orientation, Hawk Squawk
10. Upcoming events
- 9/19 Vision Screening
  - 9/20 Popcorn Friday
  - Volunteer Orientation
  - 10/2 Walk and Bike to School
  - 10/3 Picture Day
  - 10/14-10/18 Book Fair

Next General Meeting: October 9th at 7:00 pm

### **Open Discussion**

- Box Tops: Let's promote Box Tops – new app, and can still bring in the clipped ones, too. All money earned goes to PE replacement.

- What's going on with after school music program: Beginning Strings program. Marti may be putting some dates on the calendar.
- Bike Rack: Jenny will check on where we are in the facilities que.