

Hiteon PTC General Meeting June 5th, 2019

Present: Marilee Shafer, Alicia Schenbeck, Amy Harrison, Shawna Grigsby, Laura Harding, Brenda Montgomery, Megan Mumford, Carrie Tillotson, Kim Rivers, Joni Epstein, Danielle Kolp, Rebecca Kanarek, Sherry Dexheimer, Meghan Warren, Susan Kalis, Laura Yarnell

Discussion Topics

1. Principal's report-Meghan Warren
 - Teachers and staff have felt so supported since the Hiteon flood.
 - Summer build-back will happen over the summer
 - i. Primary commons bathrooms will be site of main repairs, along with walls between two 3rd grade classrooms.
 - PYP/Baccalaureate program will be gone next year.
 - Hiteon currently over-staffed by two positions for next year, with the district budget shortfall. Once they know final positions, principals will communicate that information. There may be some shifting and shuffling across teams/grades.
 - Things with the Beaverton budget is looking a little bit better, and there will not be the number of original lay-offs planned, but still some changes.
 - Talking about moving Kinder and 3rd together, or Kinder and 2nd together. Nothing decided yet. Maybe have Kinder and 1st closer to office?
 - Looking at building schedule for next year. There won't be a double-specials day next year. There also won't be early release on Wednesday – having the consistency of full days every day might be better for students.
 - Question on other positions being cut back:
 - i. Hiteon Intervention position will reduce from 1.0 to 0.5FTE.
 - Question on the two over-staffed positions:
 - i. We are one teacher position over.
 - ii. The 0.5FTE Intervention and 0.5FTE PYP count as one position that will be cut back.
 - iii. The additional second grade teacher who was brought in for this school year was temporary. Not counting that position for next year.
 - iv. Is there a standard class size?
 1. Don't have exact numbers memorized. There will be similar class sizes next year as this year.
2. Budget Review
 - Where we are now: We're done raising PTC money, but still some coming in from Hiteon Flood Relief

- i. Raised ~\$75000 this year?? But only spent \$62,000.
 - ii. Recently written a lot of checks for teacher staff accounts
- Highlights for 2019-2020 budget:
 - i. Income changed:
 - 1. Added line item for funds raised for Flood Relief, which will be tied to line item in budget for teachers to pull from for Flood Relief. That line item will be removed the following year.
 - 2. Added a line item in income for Fun Run corporate sponsorships. Tied to budget line item for Fun Run T-shirts. If enough raised, will
 - ii. Expenses changed:
 - 1. Added line item for \$500 for another Author visit. Added this line item to replace Reading Incentive because reading incentive is going away.
 - 2. Added line item for colonial fair hospitality. Colonial Fair will remain \$600 with an additional \$150 for volunteer hospitality.
 - 3. Added line item for Fun Run prizes, hospitality, and T-shirts. Kept Fun Run anticipated income at \$50,000.
 - a. Total, prizes, hospitality
 - 4. Removed PYP/Language staff accounts because those positions will no longer be at Hiteon
 - 5. Added line item for music strings program
 - a. \$550 to store instruments
 - b. \$950 for strings repair
 - 6. Increased budget for room parties from \$6 per child per year to \$8 per child per year.
 - 7. Added line item for school play for \$800.
 - 8. Increased every staff account by \$25, which adds up to \$4000 total increase.
 - 9. Staff appreciation week increased from \$1000 to \$1500.
 - iii. Question on music teachers request for additional replacement fund. Maybe there does need to be a music replacement line item like there is for PE. Maybe every other year the replacement line item could go for PE, and the other year for music, as an idea? Meghan Warren will facilitate conversation with PE teachers about maybe sharing the replacement fund line item.
 - iv. Marilee motioned to approve the 2019-2020 budget, Shawna seconded. All in favor. Next year's budget passes.
 - v. This budget will be reviewed by next year's board in August, make adjustments as needed, brought to general membership to vote on and final approval in September.

3. Follow up:
 - Bike Rack Project-Estimated assignment date 5/1/19
 - i. We are in the queue
 - PTC Translation
 - i. Desire to translate flyers in Spanish. Will continue this conversation.
 - Safety Protocol-wear volunteer badge
 - i. Continue encouraging volunteers to wear badges
 - Green Team: recycle bins for events
 - i. Finding some recycling bins for PTC to use for events
 - ii. Led by 2 teachers and 2 parents
4. Enrichment Programs Review-phase out reading incentive
 - Will be getting out communication on phase out plan for children who are close to next medal to achieve that over the summer.
5. 2019/2020 PTC Board Positions-Vote in potential candidates
 - Shawna motions that we vote in Kim Rivers and Danielle Kolp as President and VP1, respectively. Amy seconded. All approved.
6. Thank you to PTC Board and 5th grade parents
7. Upcoming Events:
 - 6/7 Field Day – moved to 6/10 due to weather
 - Still short a lot of volunteers, please recruit any background-checked volunteers.
 - 6/13 5th Grade Class Party
 - 6/13-14 Class Parties

Next General Meeting: September 2019