

Hiteon PTC General Meeting Minutes May 1st, 2019

Attendees: Marilee Shafer, Megan Mumford, Alicia Schenbeck, Shawna Grigsby, Brenda Montgomery, Carrie Tillotson, Monica Arbow, Sherry Dexheimer, Rebecca Kanarek, Amy Bernert, Joseph, Heather, Caitlyn, Heidi Brown, Aaron Sarver, Laura Yarnell, Lacy Giering, Susan Kalis

Discussion Topics

1. Principal's report-Monica Arbow
 - Current main concern is district budget and state funding. Staying positive. Heidi and Angeliou did a great bulletin board in staff lounge for keeping positivity.
 - Hiteon will be losing some teachers. Going down by 2 classroom teachers. PYP position and language position are going away. Reading intervention will go from 1.0 to 0.5 FTE.
 - Will learn of district-wide lay-offs later this school year.
 - May 8th "Day of Action" – no school. Beaverton Education Association is welcoming parent involvement.
 - i. Rally downtown on May 8th at 11am. Some smaller Beaverton events. Wednesday morning at 8am, Scholls Ferry at 125th – Kristi Fouts has information.
 - ii. may8forstudents.org
 - Shawna Grigsby asks: In light of budget situation – can we promote ordering via Amazon smile and scrip, etc.? Yes – that is actually a PTC fundraiser.
2. Budget Review
 - Have raised ~\$36,000 from Fun Run to date. Money still coming in. Pledged dollars was \$53,000 – so still waiting for a lot of money to come in.
 - i. There should be some signs in back PTC closet to put out about bringing in envelopes. We will pull those out.
 - ii. Great feedback on successful Fun Run. Positive feedback on shirts from teachers. Bibs were a success having them prepped to pin. Having the shirts in the morning and pins already on the bibs were great for teachers and volunteers.
 - Have been writing checks for staff accounts.
 - Requests for technology have come through.
 - Some teachers still have McTeacher and curriculum funds and staff account.
3. Follow up:
 - Bike Rack Project-Estimated assignment date 5/1/19.
 - i. PTC funds for putting bike rack on 4th/5th grade end of Hiteon, is finally moving forward.

- PTC Newsletter Translation: Keeping this in the forefront of our minds, for deciding on next year.
 - Safety Protocol-wear volunteer badge. Please wear volunteer badges when you're in the building.
 - Green Team: recycle bins for events. This will remain on monthly agenda until we know more.
4. Staff appreciation planning
- Monday coffee cart – easy day
 - Tuesday: Flowers – classroom coordinators are coordinating this at classroom level. Could use help from a couple of PTC board members, but not absolutely essential – there are usually extra bodies that jump in to help.
 - Wednesday: No school. Will provide some sweet treats for staff who will be working that day.
 - Thursday: Cards and sweet treats from kids.
 - Friday: Potluck – need more people to sign up. Would like a message for help to go out on Facebook (Carrie do).
5. Walk and Roll Event: May 15th
- Moving along nicely
6. Enrichment Programs Review: Want programs to benefit students
- Have had some difficulty recruiting volunteers for some programs
 - Reading Incentive has been difficult to coordinate. Need a plan for phasing it out. We want to honor the kids who are close to achieving the gold medal. Was revamped last year and chairpersons still feel like it's not working.
 - i. Main sticking point has been the amount of time it takes. It duplicates a lot of what teachers are doing in classrooms. Getting volunteers to count for classes is difficult.
 - ii. What about kids who are already on their way to getting the gold medal? We will need a phase-out plan.
 - iii. What do we lose by not supporting reading incentive? The good thing is that reading is still taught and covered in school.
 - Passport will stay as is for now. It's a program that's working.
 - Math Labs: We have to find volunteers for Math Labs. Is there something else we could do instead?
 - i. Survey will go out to teachers.
 - ii. Once a week for 2 hours time is current volunteer commitment. Could change it to being every other week for volunteers? Or could be smaller number of classes per volunteer per week?
 - iii. 3rd grade chairperson: reports that the math facts covered provide the much-needed repetition for the students.
 - iv. 4th grade had trouble recruiting enough volunteers
 - v. There probably are online programs that could achieve same/similar goals as Math Labs. Upper grades are already

using some of those programs. But, having a caring volunteer/adult helping is priceless. Some kids need that 1-on-1 attention.

- How can we promote volunteerism at Hiteon overall? Key to get exposure to parents early in the year at Back to School. That's when parents are driven and motivated to be here. Need to market and present opportunities in a pleasant manner. We need to brainstorm.
 - i. Maybe a video?
 - ii. We need something/more exposure at Curriculum night. Maybe having a presentation in the gym – or set up around the gym for visibility. Have volunteer coordinator take pictures that night.
 - iii. We could send something to teachers to share at Back to School night about opportunities for volunteering through the whole year.
 - iv. Can we promote grandparent volunteers? Could we have a grandparent day? Could we partner with a retirement center in the area?
 - 1. At Nancy Ryles – Used to be program of grandfathers coming in to read with 1st graders.
- Beginning Strings program – Board heard presentation from Julia McGarrity tonight to consider two new enrichment programs.
- 7. 2019/2020 PTC Board Positions-Vote in potential candidates
 - Joni Epstein:
 - i. Megan Mumford moved to voted her in for Treasurer for 2019-2020 school year, Shawna Grigsby second, all in favor.
 - Aaron Sarver:
 - i. Shawna Grigsby moved to vote him in for VP2 for 2019-2020 school year; Megan Mumford seconded. All in favor.
 - Rebecca Kanarek:
 - i. Brenda Montgomery moved to vote her in for co- Volunteer Coordinator for 2019-2020 school year. Carrie Tillotson seconded. All in favor.
 - Positions still needed: President, VP1 (possible co-VP2 would be nice)
 - i. Recruitment plan: Still time in June to fill these positions
- 8. Art & Culture Night and Colonial Night:
 - Colonial Fair is a huge undertaking. In past, a lot of 5th grade parents have played a large role, but have not had enough step up this year. Considering whether it is sustainable going forward without volunteer support? Could number of things kids do be cut back? Could kids be more part of the process of prepping the activities instead of having it ready?
 - What's the history of colonial fair? It's been a 5th grade event for more than 8 years. Some talk in past that it would make more

sense with 4th grade curriculum. 5th grade teachers in the past have pushed to keep this event. Tom Steiwer is the best contact person.

- Colonial Fair volunteers for this year: about 2 stations currently full, lots of spaces to fill, several people planning to volunteer but haven't committed yet. It's a full day, 8-2pm commitment. Usually a 5th grade parent chairs it. We will talk after the meeting with Susan to see how PTC can support colonial fair more.
- Art and Culture Night:
 - i. Coming along really well. May 30th. Sign-ups will go up on MVP soon.

9. 3D printer:

- Hiteon has one and it's very underutilized. Currently in 5th grade photocopy room.
- Joseph Chung is Technology Instructional Assistant at Nancy Ryles elementary and has been using 3D printer with students there.
- How can we get more use of the 3D printer here at Hiteon?
 - i. Get Mrs. Trout trained how to use it.
 - ii. Get volunteers trained on using it.
 - iii. Even just having printer set up somewhere visible to kids and have it running periodically to engage kids' interest (e.g. library, technology room, front office)
 - iv. Could have it running at Science Fair.
- What does it cost to run? Just need to buy filament. It's about \$20-\$25 for a kg spool. Each thing you print doesn't weigh much. Filament could go a long way.
- Why is PTC in charge of 3D printing? Several years ago a student wrote a proposal for PTC to buy a 3D printer to encourage engineering, programming, etc. PTC approved and purchased it. It was set up in 5th grade wing, took it around to each classroom on occasion.
- Volunteers just need to be trained, don't even need to stay the whole time, it can be programmed to turn itself off.
- Makerspace would be a great area for it. Monica will talk to Dawn Trout about it.
- Micki Stone may have some interest.
- Need to get the word out that we have it. Might be worth checking in with Middle School and High School to see how they're using 3D printer.

10. Upcoming Events:

- 5/3 Fun Run Money Due
- 5/6 -5/10 Staff Appreciation Week
- 5/7 Art Lit Training
- 5/8 No School
- 5/15 Walk and Roll Day
- 5/17 Popcorn Friday & Prize Assembly
- 5/24 Colonial Fair
- 5/27 No School

- 5/29 Passport Check
- 5/30 Hiteon Art Night

Next General Meeting: June 5th at 7:00 pm
Open Discussion

Discussion:

- Need more organization for 5th grade activities
 - Fundraising, colonial fair, yearbook, party
- Volunteer Appreciation: Some people did not know it was happening. The luncheon is put on by Hiteon staff. Some people thought the invitation was related/left over brochure from the Lion King Kids play because of the same logo.
- If trying to accurately capture volunteer hours invested – we really need to have ways to capture/log hours for all volunteer programs to get adequate counts (e.g. for prep activities for all programs/events).