

Hiteon PTC General Meeting April 3rd, 2019

Attendees: Marilee Shafer, Megan Mumford, Amy Harrison, Shawna Grigsby, Carrie Tillotson, Sherry Dexheimer, Kendra, Heidi Brown, Joni Epstein, Laura Yarnell, Rebecca Kanarek, Jen Hale Christy, Meghan Warren,

Welcome/Introductions

Review/Update Norms:

- Limit side conversations
- Information seek first, then ask questions
- Assume good intent
- Open forum format where people feel comfortable to share

Discussion Topics

1. Principal's report-Meghan Warren
 - Beaverton School District budget: \$35 million shortfall – biggest thing facing Hiteon right now. It's weighing heavy on teacher's hearts this spring. Any way to sprinkle joy is appreciated. Likely to be teacher layoffs, larger class sizes, programmatic changes. Staff layoffs, specialist support layoffs. Want to keep everyone positive and support teachers and staff. When they have details to share with community, they will share them.
 - i. How soon will we know about teacher layoffs? Teachers probably won't know their assignments before the end of the school year this year. Shouldn't delay when parents find out what teacher their students have in the fall.
 - ii. Is the incoming Kindergarten class larger or smaller than outgoing fifth grade?
 1. Meghan is unsure, but can look it up. Typically she looks more in-depth at this year's Kindergarten
 - iii. Will the shortfall result in larger classroom sizes?
 1. Yes
 - iv. What about support staff, and recent issues in behavior challenges, and KGW's "Classrooms in Crisis" – are there options for having larger classes, but retaining support staff for these growing concerns?
 1. A couple of years ago, Don Grotting (superintendent) set priority for Student Success Coaches and Social/Emotional Learning – that has been a number 1 priority. There will be discussions about if this has to stay, what could be possible to go instead.
 - v. Any possibility that the shortfall could impact Hiteon being an IB (International Baccalaureate) school? There are conversations around this right now as well. With being an IB

school, there are positions tied to that (PYP coordinator and language positions), plus ongoing professional development. Hiteon wouldn't be able to continue being an IB school without those things in place.

- vi. Who decides all these matters?
 1. Beaverton School Board ultimately
 2. There's a lot of advocacy from Beaverton teachers right now with the State of Oregon.
- State testing will begin end of April/early May.
- Looking forward to Fun Run.
- 2. PTC Budget Review
 - ~\$75,000 in PTC budget as of last week
 - Earned \$150 at most recent Popcorn Friday
 - Sherwood Ice rink sent some passes for Fun Run.
 - General purchase request: Marti Spinks requesting \$500 color ink for color printer in the office. Will provide ink for the remainder of the school year. Also requesting a line item in PTC budget for next year for \$1500 for color ink for the whole year.
 - i. Student photos, PYP projects, etc.
 - ii. Board will vote on at next meeting for \$500 as general purchase for ink. Board will discuss setting line item of \$1500 for ink for the whole 2019-2020 school year when the 2019-2020 budget is set.
 - iii. Meghan Warren reports that \$15,000 was taken back by the district, which typically would have paid for color ink. PTC several years ago bought that color printer for the school.
 - How are grade-level curriculum spending accounts? There's still room for spending in all grades. 4th grade is closest to running out. Meghan Warren will remind teachers they have funds to use to benefit the whole grade.
 - In May, the PTC will start discussing budget for the next school year. Will review and ask how our money is best spent. What do we consider removing, boosting, etc.?
- 3. Follow up:
 - Bike Rack Project: Still in the que with the BSD facilities for bike rack at 5th grade end of the building. Still in the que for an evaluation to find out the cost. Meghan Warren reports she will find out what number it is on the list. Probably a long \-
 - PTC Newsletter/Flyer Translation:
 - i. Newsletter: Carrie reported that Mayra Mendoza is no longer doing newsletter translation due to personal circumstances. Mayra's feedback was that the Spanish-speaking community at Hiteon seems small. The Spanish version of the newsletter has consistently had fewer than 20 views. Options going forward are to have no translation, find

someone else to translate, or purchase upgraded license of Smore, which has auto-translate option and costs \$150 (\$70 more than current license). Decision to finish out this school year without Spanish translation, and consider options for next year.

- ii. Flyer translation: Claire in the front office may be able to do translation, but need to make sure to get items to Claire far enough in advance.
 - Science Expo feedback:
 - i. Incredible, well-oiled machine. Students had fun show-casing their work. Karl Meyer did a great job.
 - ii. Felt like it was really close to the Lion King performance and maybe had a slightly lower attendance.
 - iii. Reviewers were working really hard to review all the projects. There were a lot of no-shows, which is the only reason reviewers were able to finish reviewing all the projects that did show up.
 - iv. We were very short on volunteers for the event. Maybe having so many activities having around the same time was too much. May also be good to check middle school and high school calendars to check for event overlap.
 - v. We start to draft out the calendar as early as June, so helpful to get feedback on these events as we start setting dates.
 - Safety Protocol-wear volunteer badge: Continue to have volunteers wear volunteer badges. Next year there will be a push for more security, so volunteers need to have their badges.
 - i. Getting closer to having final install of security measures for front office (locked at all times, buzzing in, monitors to talk to office staff).
 - ii. Question about volunteers bringing young children when volunteering during the school day – do administrators want fellow volunteers to remind others of the no young children policy?
 1. Meghan Warren reports that it is a Beaverton School District policy that children younger than school age not be at school with volunteers during the school day. She appreciates if fellow volunteers are willing to say something. Messaging can be that it is BSD policy, and it's OK for this one day, but in the future please make other arrangements for care of younger children.
 - Green Team: recycle bins for events: working on it
4. Fun Run Planning
- T-shirts: are amazing. All silver and gold-level sponsors are on the shirt. Majority of sponsors are businesses of students at Hiteon.

Have one t-shirt for every student plus some cushion, and every teacher than turned in their form, plus some cushion. A lot of size guessing with shirts. Any teachers who ordered an extra-small, that size was not available, so smalls were ordered instead. Came in at just under \$3000 for shirts, and got \$4000 in corporate sponsors.

- About \$1000 of Uberthon cost (of putting on Fun Run) is being paid for by corporate sponsorships.
 - Kids are excited for the prizes. Majority of prizes purchased already. Many of experience-based prizes were donated.
 - Goal is to bring in \$50,000
 - Still working on logistics of the day itself, number of volunteers, where everyone will be.
 - Last full committee meeting before Fun Run is Thursday April 11, 7pm, at Alicia's.
 - Will need a similar-sized crew of volunteers (almost same number as we would have previously), but just only need them for one day instead of two days. Get word out that we'd like to see a huge volunteer turn out for this event.
 - Fun Run Assembly was really well received. Kids loved it.
 - i. Classroom teachers have a some questions about the posters. Traditionally the posters were made so students have something to look at while running in the gym. Some teachers are wondering about the purpose of the poster if they're not running in the gym. Response is that posters will still be in gym, the whole week of Fun Run. Fun Run stretching will take place in the gym. The posters are intended to be part of the fun to be coming up with a class name, for group/school cohesion, etc. This year wanted the only changes to be the move to outdoors and one day instead of two days.
 - ii. Have heard from younger grade levels that it's hard to get these posters completed. Messaging to teachers of younger grades could be: Please ask parent volunteers from your class for help if needed.
5. Staff appreciation Planning: Laura Yarnell, week of May 6-10
- Coffee cart invoice has been submitted. It has been partially paid.
 - Schedule is set up, they have a theme
 - Figuring out lunch and what that will entail, where
 - Have \$1000 budget for the whole week
 - Each individual class does stuff for their teachers, but also some larger things for the school as a whole.
 - Laura says she's not good at delegating. Will need help with lunch on that Friday most. Lunch will probably be a potluck, with parent volunteers helping cook. There will be a sign-up sheet.
 - There will also be desserts on Wednesday that week.

- Marci Freddi lets room parents know what the schedule is, and whole school will do the same things on each day.
- 6. 2019/2020 PTC Board Positions-Join the fun!
 - Several open board positions for each year
 - Need to get bulletin board up in hallway about open positions
 - Have a good lead for VP1.
 - Bring any potential board members to meeting in May.
 - Good way to get to know Hiteon.
- 7. Upcoming events
 - 4/2 Art Lit training
 - 4/5 No school: Grading Day
 - 4/10-11 Spring Conference
 - 4/12 No School
 - 4/18 Fun Run
 - 4/23 Dining for Dollars-Pizzicato (Heidi can help Amy with flyers)
 - 4/24 Passport Check
 - 4/25 Volunteer Appreciation
 - 4/26 Coffee with the principals
 - Which events do we want Facebook events for:
 - Dining for Dollars (use flyer as the picture)
 - Passport Check reminder

Next General Meeting: May 1st at 7:00 pm
Open Discussion

- Jen Christy: for the last 3 summers, neighborhood has put on a movie in the park. Doing it again this year. Will be Friday, August 16th. Calling it a summer fair, from 4-7pm activities geared toward younger kids. Then movie later after dark.
 - Bouncy house, balloon artist, face painting, BBQ food truck, hand pies, many booths, coffee cart, people selling things.
 - 2 asks for the school: Is PTC interested in joining as a partner?
 - Partnership would be popcorn popping, use of popcorn machine. Heidi reports that the machine only plugs into special plug at the front of the building. THPRD has a popcorn machine.
 - Want help getting the word out – e.g. via newsletter, Facebook page?
 - Traditionally, PTC hasn't advocated for events that are not PTC-related. We've been asked before by the boy scouts and said no.
 - Maybe the PTC could have a booth rec
 - Not asking for financial help with popcorn.
 - The organization is the South Beaverton Neighborhood Association
 - The PTC board would like to discuss this more.
 - Would need to get commitment from who could attend on August 16.
 - Ice cream social hasn't happened in last few years. Maybe partnering with this event could help take the place of that community event that hasn't been happening.

- Whoever takes over for president, might want to start a conversation about having a PTC booth – to gather interest for volunteers
 - The first year this event happened, had >800 people attend. Second year, about 500. About 500-600 last year. Goal is to have >1000.
 - Last newsletter of the school year will go out second Friday of June. Could promote the event in the last newsletter.
 - Movie is: Spiderman into the Spiderverse
- Shout out and thanks to Amy and Fun Run committee for getting sponsorships so every kid could have a T-shirt.