

Hiteon PTC Board Meeting Minutes November 7th, 2018

Present: Alicia Schenbeck, Amy Harrison, Shawna Grigsby, Laura Harding, Megan Mumford, Marilee Shafer, Brenda Montgomery, Carrie Tillotson, Meghan Warren

Discussion Topics

1. Budget Review -
 - Balance as of today \$91,268.14
 - Review Grant Requests
 - i. Helen Chandler, 4th grade – Fountas and Pinnell reading journals
 1. \$192
 2. Is it for entire grade or just one class?
 3. Want to know how many books? Need more info to approve
 - Megan received a bill for something from Amy Johnson: Flat lanyards, other items, determined for Reading Incentive
 - i. Megan will ask Amy Johnson if she needs to be reimbursed, or pay the company
 - ii. Need more information to process this one
 - Megan catching up on writing checks after being out of town
 - Clarification on some deposits:
 - i. Withdrawal for \$0.50 – Amy H. withdrew it because Book Fair needed pennies.
 - ii. Recommend that Book Fair instructions include making sure you have change.
2. Feedback and follow-up:
 - McTeacher Night results
 - i. Leftover cookie coupons – will hand out at Family Dance
 - Book Fair results – Did not discuss
 - Passport has begun-great work Shawna and team
 - Newsletter Translation update - Mayra Mendoza and Carrie meeting on Friday
 - Author Visit: Carrie working on
 - Hiteon Gear: Big Frog/Gear Up Sports
 - i. Still working on it
 - Bike Rack Project – Did not discuss
 - Fun Run – Did not discuss
3. Discuss PTC role in purchase of Apple TV for classrooms (School bought 3 at \$794.88 each)
 - Consideration over what grade would benefit the most, who would use it the best.
 - PTC members discussed whether to run their own lottery for the PTC-purchased set-ups

- School's plan is to do a lottery – and give them to teachers who are wanting and committed to learning the technology
- Board wants more information about how lottery will operate and ensure that set-ups go to teachers who will utilize it well.
- If we commit, would just be for matching 3 for this year.
- At all of the new-build schools in the district (e.g. Hazeldale, Vose), every classroom has this technology.
- Principal Meghan Warren joined meeting to discuss. Board's questions on Apple TVs for Meghan Warren:
 - i. Please explain the protocol for how to distribute the Apple TVs
 - 1. Worked with Megan Nace – lottery based on interest. There's a learning curve to the technology – teachers have to be wanting to utilize the technology. Parameters around needing to influence a large group of students – the school is prioritizing classroom teachers with a larger cohort vs. teachers with smaller groups of 6-7. Every classroom teacher is in the bucket. Specials teachers would qualify, but not ELD/EGC, for example, because the cohort they serve is smaller.
 - 2. Teachers must have willingness to use it daily.
 - 3. Megan Nace and Marti Spinks are doing the lottery, and approaching teachers privately to see how good the fit is.
 - ii. Teachers/school would buy and Board would reimburse.
 - iii. When teachers are selected, when will Megan Nace approach the teachers, and what will she ask?
 - 1. Megan has good rapport with teachers at Hiteon, and will be able to give them an opportunity to say "not now" if they are not ready for the technology.
 - iv. What are the drawbacks to do a lottery only for teachers who explicitly express interest?
 - 1. Majority of teachers are interested in using it
 - v. Board members expressed concern is that it's a large expenditure of a desirable technology –want to make sure it goes to a teacher who will utilize it well.
 - 1. There's not a single classroom here that doesn't use technology.
 - 2. It's a tool to deliver classroom teaching. There's a learning curve with learning how to use it, but really some logistical things. Teachers are already using technology – it's just a different technology.
 - 3. The school will be going forward with replacing technology with Apple TV set-ups one way or another. It will happen faster if Hiteon is able to partner with PTC.
 - vi. Nelson, 3rd grade teacher submitted grant request for Apple TV

1. Funding 3 units from technology special fund would be separate than and different from grant request from single teachers. Board will have to decide whether to also support grant requests for Apple TVs.
- vii. School will save current projector set-ups from teachers that receive Apple TV set-ups, to use as needed as other older equipment fails.
- viii. What will happen if, say, four Kindergarten and two 1st grade teachers get it through the lottery?
 1. That's what they would implement because it's based on lottery.
4. Picture Retake Day – Did not discuss
5. Vision and Hearing Screening – Did not discuss
6. Family Dance and Clothes Closet Fundraiser
 - Need 2 line managers for face paint;
 - Need one Board volunteer each day next week to help collect for the BSD Clothes Drive
7. Upcoming Events:
 - 11/8 Hearing Screening – good on volunteers
 - 11/14 Passport Check Day
 - 11/15 Picture Retake Day
 - 11/16 Popcorn Friday
 - 11/16 Family Dance
 - 11/26 Vision Screening – good on volunteers
 - 11/27 Dining for Dollars: Panda Express

Next Board Meeting: January 9th, 2019

Open Discussion/Feedback/ Suggestions