

Hiteon PTC General Meeting September 12th, 2018

Present: Alicia Schenbeck, Marilee Shafer, Carrie Tillotson, Brenda Montgomery, Megan Mumford, Amy Harrison, Heidi Brown, Angeliou Hafer, Laura Yarnell, Meghan Warren, Amy Bernert, Tory Woods, Jen Christy, Sarah Parsons, Mayumi Bauer, Karl Meyer, Mary Pat Janowski, Susan Kalis

Welcome/Introductions

Discussion Topics

1. Principal's report-Meghan Warren
 - a. BSD is promoting culture of college and career readiness – staff encouraged to wear college-wear on Wednesdays.
 - b. Tom Steiwer, grade 5 teacher, selected as Leader in Learner from KATU news. KATU news was at Hiteon on September 12. Story will run at 6pm on Monday night.
 - c. About 65 new to Hiteon families this year, not counting Kindergarten
 - d. Class size numbers high in 2nd grade (30 students). Numbers fluctuate in first few weeks of. Advocating to district, but there are other schools in district with higher numbers. Hiteon is on a watchlist, but not necessarily going to be getting a new teacher. Possibility of adding a 2nd grade teacher – if it happens, would happen in next couple of weeks. 3rd grade has about 22-23, but has 5 classrooms. Other grades have 4 classrooms.
 - e. Student count: 661
 - f. New counselor, Stephanie Godfrey looking to give leadership opportunities to 5th graders.
 - i. Student ambassadors with yellow vests – helping get Kindergartners get to and from bus in morning and afternoon.
 - ii. Every 5th grader will get a leadership opportunity
2. Budget Review-Megan Mumford
 - a. Over the summer, got \$1200 worth of checks, corporate matching donations.
 - b. A few teachers have submitted reimbursement requests for classroom supplies.

- c. Provided some breakfast items to welcome staff back –
- d. Budget not posted online to reduce potential for scams. Always posted in the PTC room, and can email treasurer@hiteonptc.org or Marti Spinks to see budget.

3. Bike Rack Project Update

- a. Want to put a bike rack on the 5th grade side of the building
- b. Some committee meetings Megan Mumford will attend to get some city matching. Two different avenues through city – grant opportunity?
- c. Jen Christy also working on with Megan.
- d. Want to know the potential price – working on finding out.
- e. We are not yet sure where exactly it would go. Not a lot of sidewalk space on that side. Would probably need to pour concrete in that area, which may add to cost.
- f. Marti can help with application to the district, then a project manager gets assigned. Project manager can worry about BSD regulations and help us through the project. Would be called a Facilities Improvement Project.
- g. Would it be beneficial to have a crossing guard at Davies and Singletree?
- h. Have had lots of near misses with kids at Davies and Singletree.
- i. An official crosswalk has been approved near Hiteon Park between Hiteon and Conestoga, at 135th and xxxx, near the church.

4. Passport club

- a. Based on teacher feedback, will now be an opt-in program. Still dialing in how the program will work this year.
- b. Will send out info to parents within next couple of weeks.
- c. Details still being worked out, not sure how many kids will participate.
- d. Some feedback that some teachers didn't know September was cancelled.
- e. Teacher feedback: disruptive to classroom, spending time in line, only about 1/3 of kids had even studied. It's a valuable program, but needed revamping.
- f. Once we know who/how many are opting into the program, will have a better idea of when the program will run.
- g. As a PYP school, is there a way to compensate for the lack of Passport?

- i. PYP is to promote international mindedness -
 - ii. Do students get enough geography, is Passport redundant?
 - h. There's not really much in learning targets regarding geography, so no, Passport is not redundant.
 - i. Will kids be able to opt-in at any time? Yes. We will have a Passport for everybody, students will get one once they opt-in.
 - j. Could technology lessons incorporate geography? Possibly.
 - k. Teachers try to bring in internationally-minded practices through teaching units, but not just about learning names of places.
- 5. Reading Incentive
 - a. Teacher feedback: teachers are still using their own reading logs. Happy that more attention is being brought to it. Parents like the check-boxed.
 - b. 1st and 2nd grade teams using own forms
 - c. Teacher feedback: how to fill in boxes, if read say 20 minutes, how to fill out one 15 minute box, and then part of a second box?
 - d. Reading Incentive can count all reading – including reading at school? Reading Incentive chairs will look into this.
 - e. Audio books and being read to also counts.
 - f. Ultimate goal is to incentivize reading and make it easier to track minutes for parents and volunteers.
- 6. Math Labs:
 - a. 3rd grade has a chair: Tuesday mornings.
 - b. How many volunteers does it take to run math labs? 6+ volunteers every week for 2 hours, per grade-level.
- 7. Communication Updates-Website/Newsletter-Spanish Translation
 - a. Smore for newsletter – auto-translation
 - i. Cost is \$109 for first year, \$20 more for subsequent years
 - ii. Auto translates into 20 or so language
 - b. Website: Updating content, structure, look and feel
 - i. Getting newsletter content as blog-posts people can subscribe to
 - ii. Making it easier for families to stay up to speed
 - iii. New email for Sarah Parson, communications chair: website@hiteonptc.org
 - iv. Meeting with Monica tomorrow about Facebook page
- 8. Open Chair positions

- a. Family Dance: has co-chairs (Laura Harding and Marilee Shafer)
They would love help.
- b. Open board member positions:
 - i. even if you not willing to call yourself the co-VP1 or co-VP2.
Current VP1 and VP2 are in 2nd year and are not allowed to do it again. Would be great to have people interested who want to shadow Shawna or Amy for the following year.
- c. 5th grade events: Michelle was going to email 5th grade parents.
Have 5th grade parents for fundraising and party planning.
 - i. Will need 5th grade parents for yearbook, colonial fair
- d. Who sets colonial fair date – Mr. Steiwer – want to get date set, so we can set the Art and Culture Night date, so that they're not too close to each other again.
 - i. Typically held in May towards end of year. Meghan Warren will help with setting a date.
 - ii. Art and Culture Night – possibly moving to February
 - iii. A couple of other school events recently decided on that aren't on the calendar yet (Music performances, School Play, Open House/Inquiry Night (as a PYP school a lot of teaching and learning is through Inquiry – dovetails with 5th grade exhibition night) – details not ironed out yet)

9. Upcoming events

- 9/21 Popcorn Friday
- 9/25 Dinning 4 \$\$\$ @ Chipotle
- 10/3 Volunteer Orientation
- 10/4 Picture Day
- 10/10 Walk and Bike to School
- 10/15-10/19 Book Fair
 - open 8am-3pm M/T, open 8am-7pm W/Th
 - Is Book Fair something parents are supposed to come to?
It's basically a pop-up store in the library. All students come in during school to preview/make a wish-list or buy on the spot, or parents can come in and buy during conferences. Will also be a website the week before, during, and after.
 - Volunteers can have a 5% discount.
 - Laura Yarnell with work with Brenda to get volunteer shifts in MVP. With Kindergarten, the more parents the better. Will need at least 2-3 people at any given time.

- Teachers also do wishlists, parents can purchase books for classrooms.

Next General Meeting: October 3rd at 7:00 pm

Open Discussion

Question from Meghan Warren: Tried a new schedule for Curriculum Night with the 3 sessions – feedback in favor of the three sessions.

- Ability to have parents without baby-sitters trade off for different sessions
- Parents with multiple kids easier to get to all the classrooms
- Easier for parents who work later to get to the last session
- Can the gym presentation be put on the website