

VOLUNTEERS NEEDED

Volunteers play a huge role supporting our school. In three easy steps, you can start volunteering!

- 1- Completing the district background check. <https://www3.beaverton.k12.or.us/volunteer/>
- 2- Get an ID badge from the Volunteer Coordinators.
- 3- Go onto HelpCounter to find out the “who/what/where/when” for each event.

Below is a list of activities that will take place throughout the school year. Activities with an * have take home opportunities and those with • are one day events. Additional information, links to the background check and HelpCounter can be found at <http://hiteonptc.org/events/>. **Remember a background check is MANDATORY to be in the building, even if you are just planning on attending your child’s classroom party.**

Volunteer Orientation is September 21st - there are two sessions 8:15AM or 6PM.

Classroom Activities

3rd & 4th Grade Math Labs
 Room Parties*
 Room Parent*
 Classroom Volunteer*
 Junior Achievement
 Art Literacy

5th Grade Activities

Biz Town•
 Yearbook
 Colonial Fair•
 5th Grade Fundraising
 End of Year Party•

School Activities & Support

SEPTEMBER

Popcorn Friday
 Passport Check*
 Clothes Closet (10am-4:15pm)

OCTOBER

Passport Check*
 Walk/Bike to School•
 Picture Day•
 Vision Testing•
 Popcorn Friday
 Book Fair

November

Passport Check*
 Family Dance•
 Picture Retake Day•
 Popcorn Friday

DECEMBER

Passport Check*

JANUARY

Passport Check
 Popcorn Friday
 Fun Run Committee

FEBRUARY

Passport Check*
 Dude Event•
 Popcorn Friday
 Bingo Night•

MARCH

Passport Check*
 Science Fair•
 Kindergarten Orientation•
 Popcorn Friday
 Fun Run Kick-Off•

APRIL

Passport Check*
 Fun Run

MAY

Staff Appreciation Week
 Staff Appreciation Lunch
 Passport Check*
 Popcorn Friday

JUNE

Passport Check*
 Family Art & Cultural Night•
 Field Day•

Please complete the information below and return to your child’s teacher so you can be entered into the HelpCounter system and begin volunteering! You will receive an email with a password so you can login to HelpCounter and begin signing up for volunteer opportunities that you are interested in. Only one form per family is necessary. **Please return to your child’s teacher or email to volcoord@hiteonptc.org by Friday, September 18th!**

Parent(s) Name: _____

Email Address: _____ Phone Number: _____

Child & Teacher: _____ Child & Teacher: _____

Child & Teacher: _____ Child & Teacher: _____

Have you completed your Beaverton School District Background Check online? YES ____ NO ____

Do you need an ID Badge? YES ____ NO ____

HITEON VOLUNTEER OPPORTUNITIES

Events with an * may have take home opportunities. For more details go to <http://hiteonptc.org/events/>

Fun Run – Hiteon’s biggest fundraiser! Help count laps, collect \$\$\$ envelopes, hand out water and cheer on our runners.

Art Literacy - Go into classrooms to give a pre-made presentation on an artist which is followed by an art project with the students. Monthly training sessions provided.

Bingo Night – Set up, clean up and staff an evening of family fun.

Book Fair – Setup, clean up, assist with sales of books for this library fundraiser.

Box Tops/Label for Education* – Cut/count box tops and soup labels (can be done at home).

Classroom Coordinator* – Help the teacher with specific classroom needs, plan and coordinate two 1-hour classroom parties and coordinate the Staff Appreciation Week Activities for your class.

Classroom Helper* – Help teacher with specific classroom needs: copying, reading or math groups, etc.

Class Party Helper* - Help set up, supervise and clean up two 1-hour classroom parties .

Clothes Closet – Volunteers to staff Hiteon’s assigned day. Training provided.

Garden Committee – Work with staff to maintain and enhance school garden boxes.

Dude Event – Set up, clean up and serve breakfast items at this before school student event.

Family Art and Culture Night – Set up stations & student artwork, assist with projects at this evening event & clean up.

Family Dance – Help with set up, clean up, check-in, or chaperone at our rockin’ DJ’d dance.

Field Day – Volunteers needed to set up, clean up, help run stations/activities and hand out snacks/water.

5th Grade Parent Coordinators –Help with send-off party, help organize the Colonial Fair, yearbook.

Laminator – Help laminate materials for teachers and staff on a regular basis.

Library – Help check in materials, reshelv books, and tidy shelves. Help students find books.

Lost and Found Crew – Help clean up, tag and manage the lost and found cart.

Math Labs (3rd/4th Grade) - Work with a group of 5 to 6 students on math facts.

Passport Club (1st-5th Grade)* – Once a month volunteers help quiz students, no prior geography knowledge required – cheat sheets are provided! Helpers also needed to cut stamps up (at home).

Picture Day - Guide students from class to photographer.

Popcorn Sales – Pop and sell popcorn on decided Friday afternoons (usually once per month).

Reading Incentive – Go For the Gold! Help track students’ reading hours and pass out prizes.

Science Fair – Lots of opportunities to help: set up of event, reviewing projects, presentations.

Staff Appreciation Week – Help during this week of appreciation with snacks, luncheon, decorating.

Vision Screening/Hearing Day – Help gather students when needed and guide through stations.