

Hiteon PTC General Meeting Agenda

Date Wed, Sept 24, 2014

Start Time 6:30PM

- **Call to Order and Approval of Minutes** (approval will happen via email)
- **Welcome & Board Member Introductions (EVERYONE SIGN IN)**
- **Topics**
 - Website **hiteonptc.org**
 - Treasurer Updates
 - 2013-14 Budget Review & Approval
 - Party funds, Recess Equipment, Grants
 - Sign off on PTC Audit (conducted by Bank Review Comm. in July)
 - Upcoming Events
 - Picture Day - Oct 2 Thurs
 - Walk/Bike Day - Oct 8
 - Book Fair 10/27-10/31
 - Vision/Hearing Screening Nov 13 Thur
 - Family Dance Nov 14 Fri
 - Past Events
 - Family Picnic
 - Volunteer Orientation
 - Passport
 - School Directories
 - Open Positions –Dance, Science Fair (co), Historian, Hospitality
- **Action Items & Follow Up**
 - Ms. Warren looking into district providing interior blinds
 - Clothes Closet needs - Have Chair call so we can post them on website
 - VP's - Committee Chair meeting; 5th Grade Parent meeting

Date of Next Meeting - Wednesday, Oct 22, 2013 – 9:00AM

Introduction of the New Principal (Ms. Meghan Warren)

- **Background; class counts; staffing; schedule/specials**
- **Question & Answers session**