

Hiteon PTC Board Meeting Agenda

Date Wed, Dec 11, 2013

Start Time 9:00AM

- **Call to Order and Welcome**
- **Topics**
 - Community Partnership Team looking for funding to help promote and enhance student learning. (Scott Klemm wants to share some info)
 - Budget update including new Grant Requests, Book Fair, T-shirt orders etc
 - Coffee Cart December 16 (Helen to email staff)
 - PTC Luncheon December 18 (Evite is out but need sign-up sheet)
 - Winter Parties December 20
 - Helping Hiteon Families in Need; follow up to November General Meeting topic
 - Newsletter goes out Friday the 13th (articles were due 12/10)
- **Action Items & Follow Up**
 - Staff Favorites Binder (Put on website?)
- **Board Member Comments/Updates**
- **Chairs Comments/Updates**
- **Principal's Remarks**
- **Other Comments/Questions**
- **Topics for Next Meeting**
- **Adjournment**
- **Date of Next Board Meeting - Wednesday, Jan 8, 2014 – 9:00AM**