

## Hiteon PTC General Meeting

November 8, 2017

**Board Members in attendance:** Marilee Shafer, Alicia Schenbeck, Amy Harrison, Megan Mumford, Kristin Glover, Shawna Grigsby

**Staff Members in attendance:** Meghan Warren

**Others in attendance:** Krystle Gard, Sam Fonteno, Laura Yarnell, Carrie Tillotson, Heidi Brown, Melynda Stitt, Debbie Schmidt

### Principal's Report- Megan Warren

- Safety measures- Earthquake preparedness plan
  - Binder here and at Megan's home
  - Coached on how Hiteon could become a community hub
  - Turning on/off the water/natural gas- Monica, Marti and Megan now know how.
  - Plan was in place but it needed to be solidified.
  - What happens if kids are stranded here for a day while their parents get here?
  - A lot of learning that came out of kids being stranded at the schools during snow storms.
  - Alicia- Should PTC be involved in the planning- Providing financial support for blankets, water, granola bars, etc. Discussion:
    - Should we fundraise for this specifically
    - Emergency preparedness food drive
    - Pennies for preparedness
    - Education for parents too- flyer with fundraiser on front and list for at home.
    - Part of school supplies for your kid includes small emergency supplies.
    - Be careful not to ask too much too often- check for excess \$\$\$ in the budget.
  - Discussed the possibility of creating an Emergency Preparedness Committee
    - Someone who could join safety committee
    - Create education night
    - Look into corporate sponsors for some of the items needed
- Reading/Literacy
  - 90 minute literacy block- asking that all students can articulate reading goals. And striving to meet with leaders in small groups.
  - If you can say what you're working on you know how to reach your next goal.
- Today's assembly- Positive Behavior Incentive Community
  - Work on how we work on point A to point B and create consistent messaging through grade levels.
  - FLASH Lines

- Hiteon Safety Officer, Dan Cotton, is willing to come present evening internet safety class. He will also talk about lock down/lock out drills. The class is approximately 45 minutes and too long to have in a PTC meeting. The PTC board will coordinate with Meghan to decide if and when the night will take place.

### **Family Dance- Shawna Grigsby**

- DJ/Photobooth lined up
- Leis here to hand to everyone- Courtney is getting table cloths for the welcome tables.
- Facility request has been submitted
- Marti is going to talk to Champions about being out of the gym.
- Getting it on the reader board after D4\$
- Sunshine Pantry- food drive
- Flyers in box by next Monday
- 5<sup>th</sup> Grade Fundraising- water, soda, pizza, Glow sticks.
- Borrow step stools from Kinder/1<sup>st</sup> grade teachers for photo booth.

### **Open Chair Positions**

- Art and Culture night, OBOB Liaison, Staff appreciation

### **Volunteer Goals- Volunteer Norms- Marilee Shafer**

- Making sure to greet the volunteers- make sure they feel welcome.
- Make sure they know what their responsibility is for the day.
- White board with directions on where meeting is being held.
- Managing the number of people so that people don't feel like their time is wasted. They may not show up next time.
- Book Fair- Customize schedules based on which classes are going to be there. The kinders need more help than 5<sup>th</sup> graders.
- Badges need to be more quickly made for new volunteers.
  - Could office staff possibly have those badges to distribute?

### **Budget Review- Megan Mumford**

- Gross for Book Fair- \$5283.00
  - This includes cash only- not including credit cards or online sales
  - The rest will be processed online soon by Rikki and Laura Yarnell
- Approximately \$4500 paid to Scholastic for all grade levels
- Teachers are turning in requests for staff accounts.
- \$763.62 from McTeacher Night has been into those teacher's accounts

### **Dining for Dollars**

- Scheduled events
  - Pizzicato- Tuesday, November 14, 2017
  - MOD Pizza- Wednesday, December 13, 2017
  - Chipotle- Thursday, January 11, 2018

- Pizzicato- Tuesday, February 13, 2018
- McTeacher Night- Thursday, March 15, 2018
- Papa's Pizza- Wednesday, March 28, 2018
- Events in the works
  - April- maybe Big Al's
  - Cold Stone- May

### **Passport- Should it continue?**

- Survey Monkey- Put out a poll to the parents and teachers to determine if the program is still something the community wants the school provide
- We want programs to be beneficial for both the kids and that work for the teachers.
- Do we make it an elective? Kids can participate if they would like
- Possibly change time to during enrichment time so there isn't time taken out of class.
- Meghan Warren- Feedback from teachers last year was that students aren't set up for success with it if they don't have support at home support. Teachers aren't teaching to it in the classroom- no time for direct instruction time. Meghan will talk it over with the teachers and report back with more current opinions.

### **Spirit weeks**

- Interest was expressed for spirit weeks with crazy hair day, color day, crazy socks, etc.
- Meghan Warren will work with staff to coordinate.