

Hiteon PTC Board Minutes

September 13, 2017 6:30 p.m.

Board attendees: Marilee Shafer, Alicia Schenbeck, Amy Harrison, Courtney Geller, Shawna Grigsby, Kristin Glover, Laura Harding and Megan Mumford

Volunteer Orientation

September 18- 8:15am and 6:00pm

- Invite all the chairs to come recruit for their committee
- Librarian coming
- Laura reserving the room
- PTC Board to be present- Amy Harrison, Megan Mumford, Alicia Schenbeck
- Take pictures for nametags
- Should chairs have access to better impact? Laura will check to see if they can use their own log in to be able to coordinate their committee.

Walk to bike to school

Wednesday, October 4

- Amy Johnson has ordered the prizes and they are on the way
- Purpose is to get the community to walk and bike more
- Walking School Bus- If we can find a chair we should be able to get it coordinated. If not we will work on making it happen next year.
- Alicia will call Lynn from the district to ask her to talk at the board meeting
- Volunteers needed to man the tables-
 - two tables
 - Volunteers at 7:30
 - 6 volunteers needed

PTC Newsletter- Hiteon Hawk Squawk

- Goes out on the 2nd Friday of the month
- Discussed procedures
 - Send info to Kristin by the Tuesday before
 - Kristin will put it all together and send it back out by Thursday for final edits.
 - Kristin will send final draft to Marti at the school who will send it out to the student body.
- Go to PTC website and look back at the month last year to see what info needs to be included this year.

Family Dance

Friday, November 17, 6-8 pm

- Courtney called and booked the DJ and photobooth
- The gym and cafeteria have been reserved

- If a chair can't be found, Courtney volunteered to chair, come up with a theme and coordinate the rest of the event.

Dining for Dollars

- Need a chair
- Amy has scheduled several for fall/winter already
 - October 12- McTeacher Night
 - November 14- Pizzicato
 - December 12 MOD Pizza (pending)
 - January 16- McTeacher Night
 - February 13- Pizzicato
 - Other possibilities include-
 - Chipotle- They donate 50%
 - McMenamins- Amy applied for a 2018 date
 - Costa Vida
- Left the spring open for a new chair to coordinate.

Hiteon Elementary Fundraiser Campaign

- The board feels the need to clarify to the school community the letter did not come from the PTC.
- There should be a letter that comes from PTC- a separate email, not included in the newsletter.
- We are the same PTC- We still have same programs- all those things you still love
- This does not replace the PTC
- The funds donated are not managed by the PTC in any way.

Food Handlers Card

- Any organization that serves food should have one for every ten volunteers
- \$50 in the budget to reimburse.
- Amy Harrison and Kristin Glover will get their certification
- Marilee will see if she can find a few of the room parents to get certified as well.

PTC Facebook page vs. Hiteon Facebook page

- There was discussion on how the board would like to utilize a Facebook page
 - Communication with parents
 - Reminders for upcoming events
 - Pictures from events
 - Discussion about things going on at the school
 - It was agreed that having a page with open discussion could get cumbersome and difficult to mediate.
 - Over all we want to have another way to help connect parents to their kids and the school.
- If we use the page the school has already created, our access would be limited.

- Only Traci Chelf and Monica Arbow can make changes to the page
- Everything would need to be submitted to them to have them post
- They know which parents have requested that their child's picture not be publically posted.
- After discussion it was decided that for the 2017-18 school year we will utilize the school's current Facebook page.
 - There are too many new things and trying to develop something new might be too overwhelming.
 - We will email our requests to Traci Chelf
 - Promote the Facebook page on the PTC website and in the PTC newsletter to help raise awareness of the page and continue to build the Hiteon Community.