

## Hiteon PTC Board Minutes

August 22, 2017 9:00 a.m.

Board attendees: Marilee Shafer, Alicia Schenbeck, Amy Harrison, Courtney Geller, Shawna Grigsby, Kristin Glover, Laura Harding and Megan Mumford

### Budget Review

- \$600 for the Meet Your Teacher social
- Back to school coffee on first day- replaced by the welcome committee out front
- PTC T-shirts- \$17.50 each. Should be here by August 31- Board members will pay for shirts personally.
- Expenses for last years Field Day have not yet been added to the budget
- Megan will save the budget on Google drive so we can all check it as needed
- We don't have to vote for the laptop for the treasurer. It goes into "Special purchases"
- Grant fund-money that comes out we have to vote on in a general meeting.

### PTC Social- Meet your teacher

- Inventory the extra things in the event storage/supply room.- Marilee and Alicia
  - Check on what we have left for plates, napkins, etc
- Open house- outside under the covered play area. 9-10:30 on Sept 1
- The playground should be open
- PTC arrive at 8
- Shifts figure out on PTC Facebook page
- Teachers will direct the parents back to us- put cones up in the gym to guide people outside
- Sign on gym door- PTC Socialà
- Décor- Alicia
- Tables
  - Food- donuts, frozen yogurt, coffee, water
    - Kristin to coordinate food
    - Starbucks coffee
    - Safeway- 200 donuts
    - Gogurts- frozen- 100
  - Play Fit Fun
  - Champions
  - Hiteon Gear- Amy will put together flyer and man the table
  - Volunteer background checks- Laura
    - Can we get computers there to have available for people to use.
    - Photo station for badges
- 10 tables needed Volunteer- 2, Food- 2, Hiteon Gear- 1, Play Fit Fun-1, Scouts- 2, Champions- 1, 1 extra

**Kidergarten/1<sup>st</sup> grade volunteers**

- Volunteers needed for the first day of school to help the younger kids with lunch time.
- Add it to the volunteer table to get people to sign up

**Dining for Dollars**

- Pizzacato- October 17
- Still need a chair to coordinate the restaurants and dates

**Movie Night**

- Proposed finding January date to hold movie night in Hiteon Gym.
- Movie licensing fee is \$172
- We may be able to use AV equipment at the school or could rent.
- Vote approved to move forward for looking into it.

**Student directory**

- Because of the opt-in it was very incomplete last year
- Board agreed to table the discussion for a couple of months.
- It might be better to do a big push for it after school gets started and there isn't so much information overwhelming parents.