



# Hiteon Hawk Squawk

Hiteon PTC Newsletter

January 2017

## President's Message

Welcome back! There was a lot of energy in the air at Hiteon last week. The kids came back to school with great enthusiasm and it was wonderful to see so many students enjoying their winter parties in their pajamas. It definitely was an exciting week around Hiteon.

### PTC Meeting – February 1<sup>st</sup>: Primary Years Programme Parent Education

Traci Chelf, our PYP Coordinator, will be presenting parents with information about Hiteon's Primary Years Programme (PYP) at our monthly PTC meetings. Traci brings a great wealth of knowledge on this topic and is able to answer questions you may have about PYP or give you further knowledge of what PYP looks like in a classroom. We look forward to seeing you at our next PTC meeting.

### Early Release 2017/18 Calendar:

Have you heard about Early Release? Do you have questions to learn/understand more on this topic? This district link will give you further information regarding the Early Release/Teacher Collaboration time beginning with the 2017-2018 school year. <https://www.beaverton.k12.or.us/PS/Pages/Early-ReleaseTeacher-Collaboration.aspx>

Michelle Hill and Amy Johnson  
Co-PTC Presidents

## Upcoming Events

### January

- 16 No School – MLK, Jr. Day
- 20 Popcorn Friday
- 25/26 Passport

### February

- 1 Donuts with Dudes  
PTC Meeting – 7PM
- 3 No School – Grading Day
- 10 Coffee with the Principals
- 17 Popcorn Friday
- 20 No School – President's Day
- 22/23 Passport
- 24 Bingo Night



## Hiteon PTC Executive Board 2016-2017

[board\\_members@hiteonptc.org](mailto:board_members@hiteonptc.org)

### **Presidents:**

Amy Johnson and Michelle Hill  
Email: [president@hiteonptc.org](mailto:president@hiteonptc.org)

### **First Vice Presidents (Fundraising):**

Courtney Covington and Melynda Stitt  
Email: [vp1fundraising@hiteonptc.org](mailto:vp1fundraising@hiteonptc.org)

### **Second Vice Presidents (Committees):**

Beth Koehler and Julie Lover  
Email: [vp2committees@hiteonptc.org](mailto:vp2committees@hiteonptc.org)

### **Treasurer:**

Jen Carlton  
Email: [treasurer@hiteonptc.org](mailto:treasurer@hiteonptc.org)

### **Volunteer Coordinators:**

Wendy Fatz and Tammy Green  
Email: [volcoord@hiteonptc.org](mailto:volcoord@hiteonptc.org)

### **Secretaries:**

Christie Savage  
Email: [secretary@hiteonptc.org](mailto:secretary@hiteonptc.org)

For more information, please visit the Hiteon PTC website at [www.hiteonptc.org](http://www.hiteonptc.org)



# Dude Event



**Wednesday, February 1<sup>st</sup>: 7:30 – 8AM**

Come to the Hiteon gym early on Wednesday, February 1<sup>st</sup> and enjoy a light breakfast with your “Dude.” We will be serving donut holes and muffins, along with fruit and a drink, before school begins. This is a great way to spend time with your child before they head off to class and also meet others in the Hiteon community.

To make this day a success, we need volunteers to help set-up, serve and clean-up. If you are interested in helping with this event, please sign-up using MyVolunteerPage. We hope to see you there!

Your Dude Organizers,  
Michelle Hill [m.caspell.hill@gmail.com](mailto:m.caspell.hill@gmail.com)  
Amy Johnson [ajohnson706@yahoo.com](mailto:ajohnson706@yahoo.com)

## Passport

Thank you so much to everyone for being so flexible during December's strange schedule. We were only able to get half of the students tested. For students who were supposed to be tested on Thursday, December 15th, we have decided to skip that month for those classes for reporting purposes. If you tested your student at home and wants his or her score recorded (such as: for teacher incentives), please do not hesitate to email Passport Club Chairperson Rikki Strong, and they will be recorded.

Maps for January's check day went out to students who missed Passport the first week back from vacation, and Special Incentive maps (coloring and labeling a US State map) are available in the work room off of the office. We would love to see new volunteers at January's Check Day (Jan. 25 & 26), too! You don't need to know anything about geography, either! We'll give you a cheat-sheet.

Thanks!  
Rikki Strong and Galina Voloshinov  
Hiteon Passport Club



## Calling all Hiteon families-- it's that time again!!

The Annual Fun Run is coming up on Thursday, April 13, and Friday, April 14. The official Kick-Off is Monday, April 3rd. This is the biggest fundraising event of the school year to help pay for all of the wonderful programs supported by the PTC!

Please keep an eye out in the coming weeks for Fun Run information being sent home with your child and requests for the many volunteer opportunities that will help make this event successful. Fun Run is always such an exciting time each year because of the generosity of our Hiteon community.

Contact Melynda Stitt and Courtney Covington if you are interested in helping! [1vp1fundraising@hiteonptc.org](mailto:1vp1fundraising@hiteonptc.org)

# Lost and Found

With the frigid winter weather we've been having, students need to bundle up to keep warm! Scarves, mittens, hats and coats are often dropped in the hall. The Lost & Found is the perfect place to check for missing items. Thank you for labelling items with a last name so they can easily be returned to their owner.

Please take a moment to stop in and look through the Lost & Found (or remind your student to do so) **before noon on Thursday, January 19**. ALL unclaimed items will be donated to the Beaverton School District Clothes Closet for district families in need.

The Lost and Found is located in the West Hall 4<sup>th</sup>/5<sup>th</sup> grade wing of the school near the doors that go out to the playground.



## VOLUNTEER CORNER

Hello volunteers! We hope that your 2017 is off to a great start and you are surviving all of the crazy weather. Currently Hiteon has 624 wonderful volunteers and have amassed 4372 volunteer hours so far!

Thank you! Thank you! Thank you!

Please see below for upcoming opportunities to volunteer. As always remember to record your hours! If you are having any issues please contact the volunteer coordinators at [Volcoord@hiteonptc.org](mailto:Volcoord@hiteonptc.org)

### Upcoming Volunteer Opportunities:

January 20<sup>th</sup> – Popcorn Friday  
January 25<sup>th</sup> & 26<sup>th</sup> – Passport Check  
February 1<sup>st</sup> – Dude Event



Thank you Hiteon families for supporting your teachers and staff at the November 17<sup>th</sup> McTeacher's Night. McDonald's provided Hiteon with a check for **\$897.37**, that will be divided among the staff accounts for the teachers and staff who participated. A big thank you to Hiteon's families and the community for participating, and also to McDonald's for sponsoring this event.



Tina Strub, Emily Jeremiah,  
Molly Moreland, Codie Christenson



Jennifer Klingner, Jennifer Schmidt,  
Jennifer Rogers, Gretchen Humphrey



MaryAnn Hassold, Sandra Griffith,  
Traci Chelf, Allison Belisle

# PTC – We Want You!

Hello Parents! Can you believe we are already in 2017? Time is flying by and before you know it the school year will be coming to a close. So with that in mind we need to start looking into who will be taking over the PTC Board positions for the 2017-2018 school year. The Board has provided brief descriptions of what each position does and would invite anyone who is interested to contact that position and ask questions, perhaps shadow for a week and see what it is all about. Many of these opportunities can be Co-Positions, and the Board is not as scary as it sounds it's actually lots of fun. The Hiteon PTC is a non-profit with term limits of 2 years in a row per position. Most of the current Board has served their limit so we are looking to fill at least one in every open position.

What happens should we not form a full board? Well, we must have at least a President, VP1 and a Treasurer. If we can't fill those positions then the Non Profit will have to dissolve and all monies that our children have raised will revert to the school to do with as they see fit. This would mean the end of PTC sponsored activities such as Art Lit, Reading Incentive, Science Expo, Bingo Night, Family Dance, Art & Culture Night, class parties, some assemblies, and many other activities that help enrich our children at Hiteon. This would be sad to see this all go so please take a moment and read through our Board Positions and see where you may be able to assist.

## **President**

The PTC president oversees the PTC executive board and serves as a liaison to the Hiteon staff. Through monthly meetings with the Principal and Vice-Principal, the president collaborates with Hiteon administrative staff to address the needs of the Hiteon community. The PTC president also schedules and runs board and general PTC meetings and supports the executive board members in their roles.

For more information please contact [President@hiteonptc.org](mailto:President@hiteonptc.org)

## **First Vice President (VP1)**

This position works in conjunction with several committees and would oversee all fundraising activities at Hiteon...for example Fun Run, Popcorn, Dining 4 Dollars & Book Fair. It is a great way to get involved! For more information please contact

[VP1fundraising@hiteonptc.org](mailto:VP1fundraising@hiteonptc.org)

## **Second Vice President (VP2)**

The VP2 is a liaison between the committee chairs and the board. The VP2 helps the committee chairs with anything they need including budget concerns, recruiting volunteers, providing information on what the committee does. The VP2 attends the events and assists where needed. For more information please contact [VP2committees@hiteonptc.org](mailto:VP2committees@hiteonptc.org)

## **Treasurer**

The treasurer is involved in the PTC as an officer of the board and in many PTC sponsored activities. Responsibilities include creating and maintaining the annual budget, banking, monthly audits and all reimbursement requests. The treasurer is also very involved in the annual Fun Run. Ideally the incoming treasurer could shadow that process during this year's Fun Run.

For more information please contact [Treasurer@hiteonptc.org](mailto:Treasurer@hiteonptc.org)

## **Secretary**

The primary duties of the secretary are to attend and record minutes at all of the board and general meetings. You will need to complete the minutes and electronically share them with the board members and the general attendees from the sign in sheet. This allows for any revisions/clarifications to be made. Final minutes are approved by the Board and a copy is posted on the PTC website for easy access for parents, staff and community members. Additional copies are necessary for the Treasurer and PTC File Box. You will also perform any duties that the President or Treasurer request of you.

For more information please contact [Secretary@hiteonptc.org](mailto:Secretary@hiteonptc.org)

## **Volunteer Coordinator**

The main duty of the volunteer coordinator is to make sure that all activities have adequate staffing, and to assist at those events when needed. You will work with the Board and Committee chairs to send out volunteer solicitations as well as to keep the My Volunteer Page (MVP) system up and running with current information. This can include adding new Activities/Events, Posting Announcements, Running Reports on volunteer hours, approving new volunteers into the system, etc. The new MVP system has made this position keeps information from year to year so no need to recreate every year – it's just a matter of editing.

For more information please contact [Volcoord@hiteonptc.org](mailto:Volcoord@hiteonptc.org)