

Hiteon PTC General Meeting Agenda

May 18, 2016 - 6:30PM

**The Hiteon PTC enhances student education and builds community
through volunteer & fundraising efforts**

**Attendees: Amy Johnson, Courtney Covington, Shannon Duffy, Christie Savage, Jenn Klingner,
Sandy Griffith, Betsy Willing, Michelle Hill, Tammy Green, Lerin Mosser, Wendy Fatz, Kristin
Glover, Heidi Brown, Susan Laclair, Karl Meyer, Julie Lover, Betsy Willing**

Norms

- Time limit to questions
- Limit side conversations
- Information seek first, then ask questions
- Assume good intent
- Open forum format where people feel comfortable to share

Principal's Report

We will be posting a few positions and ultimately hiring for them over the summer – we are finalizing the building schedule for next year as well and focusing on wrapping up really strong for next year. Our check out this year will have some extra emphasis on the last day of school for teachers – everyone will need to be out by the 20th to make this a palatable change for everyone. The D-Wing will not be utilized by the Summer school so it will be deep cleaned first.

Oregon rising survey – “what your wish and hope is as an Oregonian for our schools” It’s just a survey and not something that is political or required.

Class sizes should be about the same as they currently are for grades (example 5 Kindergarten classes will mean 5 1st grade next year)

Summer camp questions: PTC Room would be locked, as well as the Tech lab. Mrs. Hamilton will be aware of any requests to use PE equipment over the summer, the program will not have access to the equipment closet. They also will not have access to the PTC supply closet in the back work room. It is expected that only a few administration employees over the summer will have access to the locked areas.

Treasurer: Budget

- Great job on Fun Run, Nike contribution match was approved so we will continue to receive funds
- Books purchased for “Battle of the Books”
- Annual donation to the Clothes Closet was paid this month
- Expenses for the colonial fair are coming in and it should be right around \$600
- Fun Run budget was over by approx. \$300+, we are going to increase the Fun Run expense by \$500, which means we spent \$5K to raise \$58K. The biggest charge was for prizes which came in at about \$2600
- Passport is coming in well under budget

- PE Grant for \$1600 was approved to replace existing PE equipment
- Purchased 9-10 Docu-cameras, projectors, iPads (total)

School Supply Items Purchased by PTC (Non-Consumable)

Calculators, Rulers, Protractors, Scissors, Binders, clipboards
Headphones also purchased in requested grade levels
Wipes, Tissue, Hand Sanitizer (ordered for backup supply/consumable)

2016-2017 Board:

Co-Presidents: Michelle Hill and Amy Johnson
Treasurer: Jen Carlton
1st Vice President: OPEN
2nd Vice Presidents: Julie Lover and Beth Koehler
Secretary: Christie Savage
Volunteer Coordinators: Wendy Fatz and Tammy Green

The positions were voted on and approved

Open Positions at this time: 1st VP – trying to fill

Chair Openings:

Reading Incentive, Family Dance, Fun Run, Family Art and Cultural Night, Dining for Dollars, Directory, Vision and Hearing Screening

It would be great to have people sign up to shadow some of our current chair holders who are 5th grade parents that we won't have around next year

Past Events:

Fun Run

McMenamins D4\$

Passport

Staff Appreciation – a big thank you to Cloud 9 Dental, Fidelity Investments, and all the businesses that helped assist in the thank yous!

Portland Taiko Assembly – Portland drum month, great timing

SuperPlay guest speaker:

Old Valley Lanes is now Super Play, recommend a bowling field trip, we will work within your budget for your event. It's a great birthday party place and lots of fun, as a thank you we are offering card for free bowling.

Last day of school party – check with the VP2s to get the budget for that.

Upcoming Events:

May 20th: Fun Run Assembly

Popcorn

Principal Coffee

May 27th: No School

May 30th: No School

June 2nd: Art and Cultural Night

June 8th: PTC Meeting

June 10th: Field Day

June 17th: Last Day of School