

HITEON PTC GENERAL MEETING

October 22, 2014

9:00 am

Board Attendees: Cathy Manor, Ilirija Encinas, Erica Ediger, Mary Pat Janowski, Melynda Stitt, Christy Weaver, Julie Lover

Other Attendees: Christine Purvis, Rikki Strong, Joseph Chung, Heidi Brown, Anita Eng, Jess Hearn, Sharon Stewart, Fatemeh Aminiakram

Call to Order: 9:05 am

Welcome and Introductions

PRINCIPAL'S REMARKS – Relayed by Christine Purvis

- Teachers are looking forward to conferences with parents.
- Thank you to PTC for dinner on Wednesday.
- School report cards are now available on the Oregon Department of Education website: www.ode.state.or.us/data/reportcard/reports
- Traveling Chinese Acrobat assembly on Tuesday, November 4th, morning and afternoon sessions. Will tie in with our PYP language. Thank you to PTC for its funding.
- Christine will lead a Middle School Option Informational Night for 5th grade parents on Thursday, October 30th at 5:30pm. She will also be talking with the 5th graders about these options in 2 weeks.
- Jeremy Coker, our new custodian, is on paternity leave.
- “No U-Turns” and “Caution” signs have arrived.
- Meghan is still talking with BSD about blinds.
 - Will likely order and install interior blinds
 - \$6,000-7,000 for purchase and installation
 - Will likely start with classroom windows and take care of the doors later
 - Bond money will take too long, so we’ll move ahead
- Christine is now overseeing the Hiteon High-Flyers
 - It will be limited to 5th graders for now
 - She will talk to 5th graders about applying
 - They’ll be involved in service projects (e.g., clothes drive, holiday gift cards for families in need)
 - 2nd grade is currently having a “Socktober” sock fundraiser for the clothes closet, so we’ll ask them for other items when we have the school-wide clothes drive

TOPICS –

- **Hiteonptc.org** has had 364 unique hits so far for the month of October
- **Budget Update** – Erica
 - Income: we've started to have income, from line items including Amazon Smiles, Corporate Matching Donations, Dining for Dollars
 - Expenses:
 - Special Purchases expense include yoga mats for Fit Lab and iPod for Music
- **STEM Ideas** – Erica
 - Last year, we added a budget line item for STEM (Science, Technology, Engineering & Math) Enrichment, but did not utilize it
 - There is \$5,500 budgeted for STEM
 - Ideas for STEM Enrichment:
 - Traveling Program (e.g., OMSI, Audubon Society, Aviation)
 - Can be on a classroom basis
 - Assemblies
 - This is a scheduling challenge
 - After School Programs and Clubs (e.g., Legos, Robotics)
 - Building a Materials Library for students and teachers to check out (e.g., Lego kits, robotics kit, 3D printer, microscopes)
 - Challenge with time and management required to maintain it
 - STEM Family Night
 - Example: OMSI will set up hands-on stations/activities
 - 10-15 stations for \$160/hour
 - Enhancement of Science Fair
 - How do we get students engaged in Science Fair? This year 5th graders are not required to do a project.
 - Enhance Science Fair by, for example, OMSI stations/activities?
 - There are pros and cons to all of these STEM options
 - Need input from staff. Erica will talk to Meghan to get a feel for teachers' input.
 - Need input from parents, please email Erica if you have feedback
- **Art Night** – Erica and Heidi
 - Date is set for Thursday, May 28th
 - Want to incorporate PYP cultural aspect. Tina Strub is excited about this possibility.

- Investigating options. Considering doing an art project of a Chinese dragon on the front school fence.
 - This will draw from the Community Event line item
 - Last year, only \$212.64 was used; however there is \$950 budgeted
 - Request for use of \$950, Community Event line item, for Art Night
 - Motion to approve. Seconded. All approved.
- **School District Nutrition Guidelines** – Erica
 - When parents are a significant part of an evening event, we are not bound by nutritional guidelines.
 - Therefore, 5th grade fundraising (selling snacks) is fine.
- **Grant Request** –
 - Apple TV – Tina Strub requesting one
 - We ordered two extra Apple TV's last year (to get a price break), let's check if one is available for Tina
 - Scholastic News subscription for 1st grade, \$475 – requested by Lynne Carlton
 - Motion to approve. Seconded. All approved.
- **Updating PTC By-Laws** –
 - Will add a communication clause about the PTC website
 - Anything changed will be reviewed at a PTC general meeting
- **Parent Internet Safety Night** –
 - Monday, November 24th at 6:30-8:00pm
 - For parents only

UPCOMING EVENTS –

- **Parent/Teacher Conferences** – October 23rd and 24th
 - PTC is providing Baja Fresh/dinner on Wednesday night
- **Book Fair** – October 27th – 31st
 - Books have been delivered
 - Set-up will be tomorrow, Thursday, October 23rd
 - Volunteer shifts are available on Help Counter
 - Wednesday night, October 29th, is Family Night –
 - Book Fair will be open at 2:30-3:30pm and 4:00-6:30pm
 - Online Book Fair is October 22nd - November 11th
- **McTeacher Night** – Thursday, November 6th, 5:00-8:00pm
 - All funds raised will go to the staff who participate

- **Picture Retakes and Vision Screening** – Thursday, November 13th
- **Hearing Screening** will be scheduled sometime in the new year
- **Family Dance** – Friday, November 14th
 - Will feature the same DJ and photo booth as last year
- **Room Party Parent Meeting** – Monday, November 17th
 - Will review party guidelines and budget for the two (winter holiday and end of the year) classroom parties

PAST EVENTS/ITEMS –

- **Picture Day** on October 2nd – went smoothly
- **Walk/Bike Day** on October 8th –
 - 53 bikers/scooters and 144 walkers!
- **Valley Cinemas Fall Matinee Program** – sold 181 tickets, raised \$543!
- **Pizzicato D4\$** – October 14th , we raised \$881.72!
- **Yoga Mats/Cart** – now in the Fit Lab

ACTION ITEMS & FOLLOW UP –

- Surplus t-shirts being sold by 1st VP's on PTC website
- Request for 1" button-maker
 - Board approved on October 15th
- Directory was distributed electronically on October 15th
 - Printed copies to be distributed (to those who purchased printed copy) by the end of the month
- 2nd VP's are requesting a more detailed plan for 5th grade activities and fundraising
- Principal is helping with plans for our Technology and Assembly funds
- Suggestion Box on PTC website
 - Can be used for anything
 - This is a great venue for people to provide input, especially if unable to attend our meetings

- Mary Pat inquired about the missing “No Dogs” sign in front of school

Meeting Adjourned: 9:58 am

Next PTC General Meeting: Wednesday, November 19th at 6:30 pm