

# HITEON PTC GENERAL MEETING MINUTES

October 23, 2013

9:00am

**Board Attendees:** Ginny Hansmann, Stacie Ayers, Cathy Manor, Melynda Stitt, Erica Ediger, Sue Smith, Barbra Jorgensen, Christy Weaver, Angela Grimes, Julie Lover

**Other Attendees:** Lisa Kraemer, Heidi Brown, Mariann Kitten, Rikki Strong, Jess Hearn, Holli Kivett, Lori Squire, Mary Pat Janowski, Kellie Stellingwerf

## **Budget** – Erica E.

- Review from PTC board meeting
- Raised \$5000 (5% of our budget) so far
- Used about 9% of our budget to date
- Completed Valley Cinemas – all closed out

## **Book Fair** – 10/28 – 11/1

- Set up on Friday, 10/25
- Many available volunteer spots to be filled
- Training session: Friday, 10/25 at 1:45-2:15 (following set-up)
- To be held in Art Lit Room due to (1) availability and (2) better security

## **Dining 4 Dollars @Pizzicato** – 10/8

- Raised good money - \$882!

## **Student Store**

- Today was the first day store was open
- Will open on Wednesdays
- Passes for student store to control traffic
  - 10 passes at a time
  - Learning curve for using passes
- To be posted on PTC website to inform parents
- Still selling merchandise from last year
- If kinks are worked out we can:
  - Order more merchandise (e.g., items with Hiteon logo)
  - Open twice a week

## **T-shirts**

- Designs have been shown to staff and 5<sup>th</sup> graders
- Close to a design decision

### **5<sup>th</sup> Grade Party**

- In the past, it has always been held at Conestoga, but District policy prohibits swimming on field trips
- Looking at John's Incredible Pizza
  - \$6.99/child
  - Exploring busing availability
  - Looking at insurance
- *Action Item: Christy W. will call Risk Management for other busing options*

### **3<sup>rd</sup> Grade Grant – Approved for Reading Program**

**Clothes Closet Chair** to be filled by Melynda S. (Lisa K. will assist)

### **Directory – Lisa Kraemer and Lori Squire**

- Completed!
- Created from download from our verification forms
- Any other changes need to be given to the office
- Addendum in 2014 for new families
- Sample from printer will be here today
- Electronic copy goes out today
- 130 hard copies ordered (90 copies already purchased by families)
  - They will hopefully be available next Tuesday, 10/29, or Wednesday, 10/30

**Tae Kwon Do – not a PTC fundraiser**

### **Newsletter Change**

- Information due 11/12
- Released 11/15 (as posted on PTC website)

### **eScrip**

- Safeway no longer accepting credit cards
- Still will work for other payment forms including debit cards

### **PTC Website – Stacie A.**

- Tracker is on
- 175 unique visitors and 1200 hits (from 10/11-10/21)
- Positive feedback from both parents and teachers
- 5<sup>th</sup> grade website will try to link to it
- Stacie updates it at least weekly

### **Upcoming Events**

- **Conferences –**
  - Dinner for teachers on Wednesday night, 11/6
    - Stacie can use help
    - New Seasons – salads
    - Barbra Jorgensen will help
- **Family Dance – 11/15 @ 6 – 8:00pm**
  - Free event
  - Same DJ
  - Addition of a photo booth
  - Will be some 5<sup>th</sup> grade fundraising
  - Adult supervision is required
  - Older sibling issue tabled for further discussion

### **Past Events**

- Pictures/Vision/Hearing Day – 10/3
  - Some bottleneck with hearing and with eye camera
    - Next year, eye camera will be separate from hearing
    - Go to [spotvisionscreening.com](http://spotvisionscreening.com) to see eye camera technology
  - Helen, Tami Whisenant, and other parents have suggested changes to improve event
  - Retakes on 11/14
  - Pictures will go out 10/25
  - Great volunteers
  - *Action Item: Document event for the future*

### **Open Positions**

- Fun Run: Ilirija E. and Sue S., 1<sup>st</sup> VP's
  - Holly Kivett will help
- Historian: Mariann Kitten can do. Erica E. has information.
- Hospitality: PTC Board has been covering, but it would be helpful to have someone designated for this
- Community Event
  - Possibilities include an art show, cultural or international event, or talent show
  - Have budget for it
  - Talk to teachers to see if there are ideas or past experiences
- STEM Enrichment – budget for it as well

### **Action Items**

- New meeting minute process in place
- Christy W. and Angela G. will be improving the coordination for sign-ups for Art Lit and other events

- “Just Say Yes” form in back to school packets
- Phone Calls
  - Melynda S. and Barbra J. can help
    - Book Fair volunteer recruitment
- Stacie A. will work with Helen to include volunteer background check and sign up for next year

### **Principal’s Remarks**

- Conferences
  - Teacher forms have gone out
  - 15-20 minute meetings – contractually it is all that’s allowed with our big class sizes
- New report cards
  - Teachers will not have time to explain them during the conferences
  - There will be a video explaining
  - Teachers are grading on the learning target, 1 – 4 metric
    - 1 = working toward... 4 = highly proficient
    - It is an end-of-the-year benchmark
  - Have an explanation at next PTC general meeting (after the conferences)
- PYP
  - Have budget for training, \$15,000 from District for PYP grant
  - Seven teachers will attend training in November
  - This year there is one unit of inquiry study
  - At the end of the 3-4 year period: there will be 6 units of study

**Next PTC General Meeting: Wednesday, 10/20 at 6:30pm**

Meeting Adjourned – 10:15am