

HITEON PTC GENERAL MEETING

January 15, 2014

9:00-10:00am

Board Attendees: Ginny Hansmann, Stacie Ayers, Cathy Manor, Erica Ediger, Christy Weaver, Melynda Stitt, Ilirija Encinas, Sue Smith, Julie Lover

Other Attendees: Heidi Brown, Lori Squire, Katie Thomas, Courtney Covington, Jess Hearn, LeeAnn Rice

Call to Order and Welcome: 9:00am

PRINCIPAL'S REMARKS

Mrs. Hansmann discussed:

- **Kindergarten Round-up –**
 - Average attendance: 60 students
 - There are 90 kindergarteners projected for next fall
 - The lottery for full-day kindergarten will take place in April
 - We will continue to have one full-day and three ½ day kindergarten classes
 - The district will be sending out packets soon
 - Hiteon High Flyers will help with tours

- Hiteon has **four new computers –**
 - They will go in the computer lab
 - This is important for OAKS testing
 - We will continue ordering new computers to replace outdated computers

- **PYP –**
 - We are continuing to explore PYP
 - Teacher training is ongoing:
 - 7 teachers attended PYP training this fall in Portland
 - 6 teachers will be going to LA this weekend (Saturday-Monday) for PYP training
 - Title 2 Federal Grant Funds provide:
 - \$15,000 for PYP training
 - Mrs. Oordt's part-time PYP position
 - Teachers are teaching one PYP lesson this year
 - Next year, teachers will teach 2 – 3 units throughout the school year
 - The following year, teachers will teach 6 units throughout the school year
 - IB requires a language and they provide funding for it
 - Hope to add language next year, but must be in place the following school year (2015-2016)
 - Hiteon plans to apply for IB in April

TOPICS

- **OBOB – Oregon Battle of the Books**

- PTC website provides OBOB information and sample questions
- **Hiteon T-shirts –**
 - Today is the last day for orders
 - There has been a good response
 - Additional inventory will be ordered for sales at future school events
- **Grant Approved –**
 - Second grade received PTC approval for PYP rainforest books for \$248. They were very appreciative.
- **PTC meeting minutes** will no longer include individual names for motions so as to protect legal liability of those individuals
- **PTC insurance** is up for renewal in February. Erica will be managing that process.
- Mrs. Oordt is requesting help with “**Readers Across America**” – March 3rd – 7th
- Mrs. Oordt is planning to start a **reading program** with Hiteon High Flyers reading with lower grades for 15 minutes prior to school starting
 - Needs volunteers to assist with morning times
 - Jolanda Starke is working with her
- **Website Host –**
 - Up for renewal: \$92.80
 - Feedback regarding the PTC website is always welcome
- **Beaverton Children’s Librarian** will join our PTC general meeting on February 19th to discuss the library’s resources and information
- **Internet Safety –**
 - Beaverton Police Department would like to speak with Hiteon parents about internet safety
 - *Cathy will contact an officer with the Beaverton Police Department to see about Hiteon hosting an evening education night for parents regarding internet safety*
 - A letter went home to 5th grade parents about internet safety and school policies on cell phones and electronic devices

PAST EVENTS

- **Winter parties –**
 - Went well. In-class class parties were a success. No complaints.
 - Receipts need to be submitted. Checks need to be picked up in PTC room.
- **Families in need –**
 - Gift cards were provided

UPCOMING EVENTS

- **Valentine's Party** – Friday, February 14th
 - no need for a room-parent meeting beforehand
- **Bingo Night** – Friday, February 28th
 - Lisa and Suzanne are running it
 - Same format as last year
- **Science Fair** –
 - Mad Science kick-off assemblies (2) will be on Thursday, January 16th
- **Fun Run** –
 - Meeting for the Fun Run Committee on Friday, January 17th at 9 – 9:30am
 - The 2nd committee meeting will be on Friday, January 24th at 9:00am
- **Dining for Dollars** –
 - There will not be a January event
 - There will be another Teacher's Night at McDonald's on Thursday, March 20th

ACTION ITEMS

- **Science Fair** –
 - Frank will talk to the AM kindergarten classes about the Mad Science assembly on Thursday
 - There will also be presentations for each classroom
- **PTC Welcome Packet** –
 - Need something to welcome families that begin school mid-year
 - PTC to consider adding a Welcome Chair who would be in charge of welcoming new families to Hiteon
- **Grant Request for PYP** –
 - Fourth grade would like \$511.92 for books for their PYP inquiry unit
 - Motioned to approve. 2nd. All in favor.

OTHER ITEMS

- **Movie Matinee Program** –
 - Will begin March 1st
 - No information available yet
 - There is a possibility that there will only be 8 movies (instead of 10) this time; however, they will continue to give Hiteon \$3/sale per usual.
- **Art Literature Room** –
 - Mrs. Hansmann and Valerie Sinnott oversee building use (it no longer falls under CEC)
 - If there is a problem or concern with cleanliness, email Helen G./Mrs. Hansmann with date and time the issue was found. They will then contact the groups that use the room.
 - Mrs. Hansmann approved PTC purchasing a vacuum for the room. If we decide to do so, issues include maintenance and using PTC money to clean up after non-school activities.

- Mrs. Hansmann also approved asking the custodian to borrow a vacuum to clean the room after using it, if necessary.
- *Cathy and Stacie will look into the possibility of providing a vacuum for this room*

- **Cafeteria Food –**
 - Food quality concerns were raised, specifically with 5th grade lunch
 - Email Valerie Lawrence (who is in charge of the Cafeteria) with concerns

- **PTC Budget – Erica**
 - We are on track
 - Holiday party budget is on track, as well
 - \$950 raised from Box Tops

- **Labels for Education –**
 - There is a special bonus opportunity to earn 100 extra points in January
 - See PTC website for details
 - Wendy Fatz is in charge of Box Tops/Labels for Education
 - There is still a competition for Box Top collections by class
 - Playground equipment, which is funded through Box Tops/Labels for Education, is running well with Mrs. Hamilton tracking it

**Please note: action items are in italics*

Adjournment: 10:00am

Next PTC general meeting: Wednesday, February 19, 2014 at 6:30pm