

HITEON PTC GENERAL MEETING

April 9th, 2014
6:40 – 8:01 pm

Board Attendees: Ginny Hansmann, Stacie Ayers, Cathy Manor, Melynda Stitt, Christy Weaver, Ilirija Encinas, Erica Ediger, Julie Lover

Other Attendees: Tamela Backstrom, Anita Eng

Call to Order and Welcome: 6:40pm

TOPICS

- **Staff Appreciation** – May 5th- 9th
 - Katie Thomas and Cathy Wasnick are planning this
 - Christy sent out an email informing Classroom Volunteer Coordinators of this upcoming event
 - There will be an article in the Hawk Squawk
 - *Erica will scan the “Teachers’ Favorites” binder in order for it to be available for all on the PTC website*
- **PTC Website** – Stacie
 - 408 unique visitors in March. This has been our average.
- **Art Lit Night** – May 22nd
 - There will be an article in the Hawk Squawk
 - Teachers have been notified
 - *Erica will set up needed number of volunteers on Help Counter*
- **Internet Safety Night with the Beaverton Police Department** – Cathy
 - Cathy has confirmed with the Beaverton Police that the presentation will be Wednesday, May 14th, 6:30-8:00pm. This informational night is for parents/adults only.
- **5th Grade Committee** –
 - 5th grade party to be promoted as “Conestoga 5th Grade Party”
 - Teachers urged defining the amount of funds needed to support this function so that parents know how much fundraising is needed
 - This year the budget was \$3,000, which includes the bouncy house, photo booth, breakfast, lunch, and dog tags for each student
 - JoLanda signed up to be 5th grade committee chair for next year
- **June Assembly** –

- Teachers would like to have an assembly during the last week of school
- This falls within our budget of \$1,000 for assemblies.
 - If we selected OMSI, it would run about \$775. They charge \$475 for one assembly and \$300 for the second assembly.
- Stacie is exploring options...possibly with OMSI or Young Audiences
 - Possible subjects include: electromagnetics, physics, chemistry, BodyVox
- Looking at either June 9th or 10th
- **Playground Equipment –**
 - Mrs. Hamilton has been replenishing and this is working well
- **Request for Fundraising Activities and Accomplishments –**
 - Johanna Shrout would like this by Friday, May 16th
 - *Melynda will help with this*

PAST EVENTS

- **Dining for Dollars' McTeacher Night – March 20th**
 - Teachers raised money and this goes into their (teacher-specific) discretionary funds
 - If they do not use these funds, they will be rolled back into the 'big pot'/next year's budget
- **Fun Run Kick-Off Assembly –April 2nd**
 - It went well!
 - PowerPoint was great
- **Laser Color Printer for the Front Office –**
 - For Teacher Appreciation, we will use the "Special Purchases" bucket and their money earned from McTeacher Night to purchase the printer

UPCOMING EVENTS

- **Spring Conferences – April 8th - 10th**
 - Catered their dinner with Baja Fresh
 - Cathy noted that they were great to work with and would work with them again
 - They gave us a \$15 discount, and it came in under \$200
- **Fun Run –April 17th - 18th then**
 - Please sign up for volunteer shifts
 - There will be information in the Hawk Squawk

ACTION ITEMS & FOLLOW UP

- **Fred Meyer Program –**
 - Similar program to Target and Amazon's "Smiles"
 - Will take 2 -3 weeks to finalized
 - Will be on PTC website once it's active

- **Student Store –**
 - Helen and Christy want to see it continue
 - Mrs. Hansmann encouraged us to consider “what is the purpose of the student store?” And, “how many students are utilizing it?”
 - Any profits earned, goes to the office
 - To be tabled for further discussion/consideration

- **PTC Welcome Packets –**
 - Hope to have a Welcome Committee Chair help with this
 - Mary Pat has signed up
 - Committee would need to work with Helen to know who’s new
 - Usually have approximately 20 new students each year (throughout the school year)

- **Budget – Erica**
 - The Hawk Squawk will feature a “Treasurer’s Update” from Erica
 - Out of total budgeted expenses, we’ve used about 54%
 - We’ve used 95% of the technology budget. This is the biggest change in the last few months
 - Funds still to be used for:
 - Art Lit Night
 - Fun Run
 - Staff Appreciation Week
 - Fundraisers:
 - Red Robin’s Dining for Dollars, possibly in May
 - Possibly Menchie’s in June
 - The big question is how much we will bring in with Fun Run
 - Discussion of our current accountant and whether we should consider others

- **Clothes Closet – Melynda**
 - Served over 1,600 students
 - Write up about it in the Hawk Squawk
 - A check will be given for \$300 to the Clothes Closet
 - Decision made to give this \$ sooner rather than when we volunteer for Clothes Closet at the end of May
 - Wednesday, May 28th, 8:00-4:15pm: sign up on Help Counter to help out at the Clothes Closet

PRINCIPAL’S REMARKS–

- **\$680M Bond –**
 - Jeff Hicks, from the school board, wanted to come but was unable. He wanted to discuss the \$680M bond with us
 - We have not had a lot of parent involvement yet. We need to encourage people to help with canvassing. We need a parent coordinator from our school.
 - One canvassing scheduled for April, one scheduled for May
 - One phone bank scheduled for April, one scheduled for May

- The bond would address repairs, modernize and renovate all facilities, provide new capacity, improve safety, and replace outdated learning technology, curriculum and equipment over the next 8 years.
- Stacie will add information about the need for advocacy (e.g., canvassing, phone banks) for the bond on our PTC website
- Put in the Hawk Squawk
- If voter's pamphlet has not already been printed, the Board would like to express its support of the bond by including a statement, such as: "Hiteon PTC Supports the Bond" (with signatures of all chair members)
- **Staffing –**
 - District will do staffing around April 24th
 - Budget committee is approving the budget, and then we will know the staffing
 - A Student Supervisor (like Mr. Leverty) is given when an elementary school has 700 students (Hiteon is a few students below this point)
 - Projections for 2014-15 school year: 690 students
 - It is unlikely we will get a Student Supervisor for next year
 - Vice Presidents are given when an elementary school has 800 students (e.g., Findley and Beaver Acres)
 - After April 24th and staffing, teachers will do a survey about what grade they would like to teach, and our staffing needs will be assessed
 - Mrs. Hansmann does not expect a big staffing change for next year
 - Class sizes have been 27-32 students
 - Will be final in May
- **Principal Replacement –**
 - Stacie was on the interview committee. It went really well.
 - Interviewed 12 candidates and all were strong candidates
 - 2nd round of interviews is on Monday, April 14th
 - 3rd interview, with Jeff Rose, is on Tuesday, April 15th
 - Once decided, the new principal will be introduced to the staff, and then the community
 - This will be announced mid-end of April
 - The new principal will attend the May PTC general meeting
- **Other Items –**
 - There is a bill for the 2015-16 school year requiring PE daily
 - "Arts for Learning" grant: slated to come on next year. There is still discussion on roll-out, given common core and PYP
- **Meeting Adjourned: 8:01pm**

**Please note: action items are italicized*

- **Next PTC General Meeting: Wednesday, May 21st at 9:00am**