

HITEON PTC GENERAL MEETING MINUTES

February 18, 2015

6:30 pm

Board Attendees: Cathy Manor, Stacie Ayers, Sue Smith, Erica Ediger, Shannon Duffy, Christy Weaver, Julie Lover

Other Attendees: Meghan Warren, Heidi Brown, Amy Johnson, Joseph Chung, Wendy Fatz, Courtney Covington

Call to Order and Welcome – 6:38 pm

Topics:

- **Guest Speaker, the new Murray Scholls Youth Services Librarian-**
 - With the new expansion, there is now a large, designated space for programs for youth; they want to ensure that they have plenty of programming for 0-18 year olds
 - Murray Scholls will have programs everyday of Spring Break for K-5th grade
 - Now have a dedicated Children's Desk - great for recommendations, suggestions, e-books, online resources, etc
 - Now have a dedicated teen area
 - Will have at least one teen program/activity each month
 - Now have an internet computer
 - Have various activities for children: puzzles, computer, etc
 - Will continue to have summer reading program
 - Will offer more summer programs in the courtyard
 - All of the children and teen's events/offerings are on their website: www.beavertonlibrary.org
 - Starting March 2nd, "Reading with the Cats" (for grades K-5) will be offered. Students must register for a 20 minute session.

- **Budget Update** – Erica
 - Dude Event came in under budget
 - We've only used \$1757.58 of the \$8000 of the PTC Grant Fund
 - Room Party Reimbursements: have received \$1233.37 (of the \$4,146 allotted)

- Staff Accounts are doing pretty well. Erica will be sending out notes to encourage use of funds.
 - McTeacher's D4\$ raised roughly \$939.90 (about the same amount as last fall)
 - Some teachers are beginning to utilize their McTeacher funds
 - PTC's insurance is up for renewal, it's the same as last year.
 - Will be signing with Crystal again for our CPA services
- **Principal's Updates/Info –**
 - Current enrollment: 695.
 - There has been more fluctuation in enrollment than usual
 - Marti, the new secretary, is working hard and enjoying being here and getting to know everyone
 - Have been working on a schedule for Smarter Balanced state testing, it will tentatively begin April 20th
 - Check out the practice test websites that were emailed out
 - www.beaverton.k12.or.us/PS/Pages/common-core.aspx
 - <http://sbac.portal.airast.org/practice-test/>
 - Test has two parts: (1) Reading/Language Arts and Math test- similar to the previous OAKS testing (two 1-hour blocks for these tests). (2) The new part is the performance task: students will have a presentation in class, and then do a follow-up activity on the computer. One performance test will be for English/Language Arts, and one will be for Math.
 - The Smarter Balanced test will be given only one time, there will not be multiple testing opportunities as was the case with OAKS
 - Still brainstorming on full-day kindergarten. Had think-tank sessions with the kindergarten teachers
 - Meghan: "Thank you for dinner tonight for the teachers and for your help with the interior window blinds!"
 - Excited about the extra security the blinds will afford our school. Hoping to have blinds installed over Spring Break.
 - Looking at dismissal options to meet the addition of full day kindergarten
- **Past Events –**
 - **Clothes Closet** – went well
 - **Hearing Screening** – went well. Ended up having the screening over the course of 3 different days

- **Baja Fresh/Boardwalk Dining for Dollars** – \$121 over the course of 3 days
- **Dude Event** – was a success! The changes made this year were great. It was well organized. Amy Johnson and Michelle Hill, Dude Event co-chairs, are looking forward to chairing it again.
- **McTeacher Night** – went well.

- **Upcoming Events** –
 - **Hearing Screening Test** – Feb 24
 - **Passport Check Day** – Feb 26
 - **Popcorn Friday** – Feb 27
 - **BINGO Night** – Feb 27
 - Pre-sale on BINGO tickets: Thursday, February 26th
 - **Valley Cinemas Spring Matinee Program Starts** – Feb 28
 - Need orders in by Wednesday, February 25th
 - Have already received some orders
 - **Dress Like a Character in a Book Day** – Mar 3
 - **Kindergarten Orientation** – Mar 5 at 9:00am
 - We need about 7 more volunteers
 - **Science Fair** – Mar 12 at 6:30-8:30
 - Deadline has passed, but still accepting project applications
 - Currently 127 projects and 201 students participating
 - Everyone who signed up should have received their boards
 - **Subway Dining for Dollars** – Mar 19
 - Two locations: Murray Scholls and Progress Ridge
 - Dine-in or carry-out
 - Competition for teachers: whomever has the most students will receive catered lunch for a week

- **Box Tops** –
 - Turn in box tops as early as possible
 - Contest ends April 17th
 - Turn in early to meet the Feb 25th submission deadline

- **Fun Run** – Courtney Covington
 - Still solidifying details
 - Working a lot with Sarah Hamilton
 - Have the run schedule
 - Great logo and t-shirt!

- **Website Traffic –**
 - Still getting good usage of website
 - For Feb 2015: 821 unique visitors

- **PTC Technology Dollars and Management of Devices –**
 - Erica spoke with Katrina at BSD
 - Have Apple-certified technicians available who can try to fix the devices (and it won't void the warranty)
 - If they cannot repair, they can piecemeal the parts
 - The district does not have a formal written policy
 - Erica will call Katrina again next week to get more information

- **STEM Enrichment –**
 - Sought teacher input on how to best utilize STEM funds. They would like science materials.
 - Waiting for more specific information from teachers on what science materials would be most useful

- **Principal's Technology Plan –**
 - 20 iPads were purchased for 4th and 5th grade
 - Then the Technology Grant provided Chromebooks for the 4th and 5th grade
 - The 20 iPads were then distributed among K-3rd grade to get it in the hands of students (so each grade has 5 iPads to share)
 - Technology Plan needs to include/address: (1) devices, (2) the development-appropriateness of devices, and (3) professional development of teachers with technology

- **Lice Management –**
 - Concern was raised over the lice issue at Hiteon
 - What is Hiteon's lice policy?
 - Meghan stated that they are continually looking into this issue
 - Currently Hiteon's lice policy does not require notice to the classroom families when a case of lice occurs.
 - Parents attending the PTC meeting proposed suggestions for improving the school's management of lice:
 - Putting jackets and backpacks on students' chairs
 - Not piling jackets against the wall during PE
 - Not piling jackets at recess

- Periodic school-wide head checks (on Fridays when students are not at school for more than 5 days)
 - Conducting classroom head checks when a student within the class has lice
 - Notifying parents if a case of lice is found in a classroom

- **Hiteon Spirit Apparel** – Sue Smith
 - Ilirija and Sue have researched different apparel vendors and decided on “Gear Up”
 - No set up or website cost (since we’ll be sharing it)
 - Apparel will be available year-round online
 - PTC will no longer have to handle \$ or orders
 - Our Hiteon logo needs to have format changed in order to use on Gear Up website
 - Gear Up offers a \$9 t-shirt, as well as more expensive items (moisture wicking shirts, hoodies, etc)
 - It will only take 4-5 days to setup our account, once they have all of our information
 - They offer free delivery to the school

- **Board Positions and Committee Chairs** will be posted up in the hallway to sign up for next school year!

- **Spirit Day** will be a Pajama Day. Working on the date.

- **Adjournment:** 8:10 pm

- **Next Meeting: Wednesday, March 18th at 9:00am**