

Hiteon PTC General Meeting Agenda

June 3, 2015

6:30pm

Call to Order and Welcome – 6:39 pm

Board Attendees: Cathy Manor, Stacie Ayers, Erica Ediger, Christy Weaver, Shannon Duffy, Mary Pat Janowski, Ilirija Encinas, Sue Smith, Julie Lover

Other Attendees: Meghan Warren, Jennifer Klingner, Sarah Heinrich, Jen Carlton, Amy Johnson, Courtney Covington, Kellie Stellingwerf, Heidi Brown, Blake Brown, Jackson Ediger

Principal's Remarks:

- “Thank you for being here tonight!”
- **Future-Ready Schools:**
 - Hiteon was *not* selected as a future-ready school.
 - We can reapply in a year
- **Technology Plan:**
 - Jennifer Klingner and Meghan are working on the Technology Plan
 - With the goal of effectively utilizing technology for learning
- **BSD Staffing:**
 - BSD is busy with staffing/hiring for next year
 - Meghan will announce new hires as they happen
 - In the process of hiring an ELD (English Language Development)
- **Class size projections** for 2015-2016 school year:
 - Hiteon population will look similar to this year, but staffing will increase
 - 4th and 5th grade will have the highest student population
 - 2nd grade: 29-30 students/class
- **Meet your Teacher:** August 27th 4pm-5pm
 - Bring school supplies
 - This will be emphasized in the next newsletter
- **School Safety Concerns:**
 - Meghan is aware of recent school safety concerns
 - Notecards are provided for parents to express their concerns
 - Then there will be a meeting to address these more in depth
- **Full-Day Kindergarten:**
 - Developing an ‘all-hands on deck’ plan for the new kindergarteners during the first two weeks of school
- **Space Issues:**

- Working on space challenge. Right now, we have a space for all Specials. At some point, however, Specials will take place in classrooms (adjustments will have to be made with our limited space)

Topics

- **3D Printer Proposal** – Jackson Ediger
 - Benefits for students:
 - Supports learning in Math, Science and Geography
 - Helps students live the PYP strategy (risk-taker and problem solver)
 - Encourages students to be creators and dreamers
 - Helps teachers by helping create pride and an opportunity to learn something new
 - Uses at school:
 - Students can work in groups to design objects
 - Older students can help younger students
 - PTC can utilize it as well
 - Jackson provided an overview of various 3D printers
 - Benefit to a printer offering PLA *and* ABS printing
 - Vote on 3D printer purchase with STEM budget (there is roughly \$1400 remaining in STEM)
 - Motion to approve purchase of 3D printer. Seconded. All in favor.

Past Events

- **Art & Culture Night:**
 - Thank you to Heidi & Erica for organizing an excellent Art & Culture Night!
 - 140 Hiteon students attended along with families and friends
 - Staff really liked the staggered sessions and was impressed with the event and how the PYP culture was infused in it
- **Cold Stone Dining for Dollars:** June 2nd
 - Seemed to be a good turnout
 - Still waiting on the numbers

Upcoming Events

- **Field Day:** Friday, June 5th
 - Volunteers needed for afternoon session
- **End of Year Parties:** June 11th or 12th

- Give your reimbursements to Erica as soon as possible
- All checks must be cashed/deposited by June 30th
- **Last Day of School:** June 12th

Action Items & Follow Up

- **New Board Members for 2015-2016**
 - Voted into office during the May PTC General Meeting are:
 - Jen Carlton: Treasurer
 - Courtney Covington & Amy Johnson: Co-2nd VP Community Events
 - OPEN: President
 - OPEN: 1st VP Fundraising
 - OPEN: Secretary
 - **Change in Board Positions:**
 - Co-Presidents: Courtney Covington and Amy Johnson
 - Motion to approve. Seconded. All approved.
 - Treasurer: Jen Carlton
 - Motion to approve. Seconded. All approved.
 - Co-2nd VP's Community Events: Michelle Hill and Marcy Freddi
 - Motion to approve. Seconded. All approved.
 - Co-1st VP's Fundraising: Sarah Heinrich, Mary Pat Janowski, Julie Lover
 - Motion to approve. Seconded. All approved.
 - Co-Secretaries: Christie Savage and Betsy Willing
 - Motion to approve. Seconded. All approved.
 - **Bank Signers:**
 - Jen Carlton - main signer as the PTC Treasurer
 - Any check over \$250 must be signed by two signers
 - PTC Board recommends 3 signers
 - 2015-2016 PTC Bank Signers:
 - Jen Carlton, Amy Johnson, Courtney Covington
- As of July 1st, the **2014-2015 PTC Board will disband**
- **Open PTC Chair Positions:**
 - Family Art & Culture Night
 - Library Liaison
 - PTC Newsletter/Hawk Squawk
 - School Supplies
 - Staff Appreciation (will be May 2nd – May 5th)
 - Vision & Hearing Screening

- **Community Garden Committee:**
 - Proposal to have a Community Garden Committee to oversee care and management of the gardens installed by the 5th grade
 - Stacie has volunteered to chair this committee.

- **Outstanding Grant Request:**
 - Mrs. Oordt requests \$240 for 12 books for staff (2 books/grade)
 - For reading workshop in August
 - 7 yeas – 9 nays. Voted no on grant.

- **Gear Up Sports Spirit Wear:**
 - Bella women’s T-shirt is actually sized for juniors
 - No school delivery after June 1st

- **PTC Website Suggestion Box:**
 - Suggestion for improving recess equipment management
 - Sarah Hamilton purchased a recess cart to handle the equipment

- **Budget:**
 - Erica provided proposed the **budget for 2015-2016:**
 - Fundraising goal increased by \$5,000, to \$45,000
 - 5th grade fundraising is left open since it depends on how much they raise
 - Volunteers Coordinator fund: \$700
 - Staff Accounts increased due to more teachers
 - Art Lit increased by \$500
 - Added a line item for the Garden Boxes: \$500
 - Major Fundraiser Expense: 10% of the budget
 - Reading Incentive: currently \$700
 - Kindergarteners and 1st grade teachers really encouraged this program
 - Amy Eschete will Chair the Reading Incentive program for 2015-2016
 - STEM reduced by \$5000 to buffer other items (e.g., Reading Incentives and Garden Boxes)

Meeting Adjourned: 8:26 pm

Date of Next General Meeting – TBD