

Hiteon Elementary PTC
General Meeting Minutes Approved

Date: October 3, 2012

Time: Meeting called to order at 6:30 p.m.

Present: Jolanda S., Kelli S., Lori S., Priscilla I., Debby K., Katrina E., Shannon D., Kristin G., Cathy M., Keely H., Pat M., Mary Pat H., Michelle H., Suzanne G., Anita E., Stephanie M., Lerin M., Christy G., Heidi E., Susan S., Julie S., Janis B., Wendy F., Stacie ., Theresa L., Veronica B., Katie T., Hollie K., Heidi B., Erin E., Cathy W.

- ◇ Previous Meeting Minutes: Minutes from June 7, 2010 approved.
- ◇ Introductions:
 - Why are you here? To get more involved, updates, new events. , info.
- ◇ Board questions and answers: Explained budget, in flow and out flow to create balanced account for next year.
- ◇ Board asked for input for Survey on what the the PTC funds are to be used for.
- ◇ Lori S. has list and is creating survey
- ◇ Discussed technology wish List
- ◇ Art in residence: Money used from out of special purchase
- ◇ Directories: PTC to provide at no cost to students/families. Forms sent home will show what the school has on file. Parents can edit what they want/not want in directories. Any extra directories can be put in box in PTC room for others to use
- ◇ Electronic directories discussed: Issues with privacy. Possible off line pdf file used
- ◇ End of year budget: Spring fundraiser is next years budget.
- ◇ Broke even on monies for T shirt sale
- ◇ \$200 was issued for Library fund
- ◇ \$140 was budgeted from boxtops. Used for class parties and postage
- ◇ Dude event last year was 650 participants
- ◇ There will be Family dance night that is free to students/families. No Harvest festival this year.
- ◇ Script brings in \$200. E-script.com in newsletter

2021-2013 school budget

- ◇ Keely motioned
- ◇ Priscilla I. 2nd., All in favor

EVENTS:

Pictures, Vision and Hearing screening first time done on the same day. Lots of volunteers help this run well.

- Donuts with Dudes will have a small donut from Sesame Donuts, a piece of fruit, milk carton, and coffee
- Form for directories will be sent out

- Harvest Event cancelled because changes were needed and room in school. This event takes 40-50 volunteers to run.

- Passports and Art lit. continuing
- Room Parties: a per class basis, no longer than 1 hour. Budget should be adequate. Do not ask for donations for class parties. Ask room party volunteers to check guidelines.
- Staff appreciation week: Yes, it is ok to ask for donations from families
- Teachers are aware of the 1 hour block for parties.
- Comments on parties: party to be the same. Concerns that unfair activities and times causing conflict with in the students.
- Movie ticket sales done. Hiteon does well with these.
- PTC page on website. Helen and Board try to maintain it a bit more. Updates and newsletter.
- Must the person working on the website be a school district employee?
- Minutes from the General meeting posted in the PTC room after approved
- Popcorn sale still going
- Asking for help with Dude Event
- Priscilla I. Will be available to show volunteers how to work copiers, ect, and where things are located.
- Oct. 30 2012 Pizzacota -pre order to pick up after school

NEED COMMITTEE:

- Clothes closet
- Fun Run
- Hospitality
- Lost and Found

What do parents want Hiteon to do with the Special purchase fund? Survey Lori S. is creating a list for parents to choose from. In newsletter?

- Book Fair in spring is not final on the logistics of where to locate and staff it.
- Mileage club-Teacher incentive
- Mileage Club Concerns: who is watching the kids if Teachers are counting laps from the runners. Recess monitors, Lap counters, volunteers for this. Has received positive feedback so far.

Writing Program

- Prizes? Not everyone on board with this:

Mrs. Hannsman : Introduction of Principal's Assistant of Mr. Shawn Leverty

Mr. Leverty gave his background/experience

Discussed layoffs of 344 in district last summer and how it effected the staff at Hiteon.

New Staff.

- Estimated student count 696, Projected 702 students

- 60 for open enrollment slots
 - Class size at k-24-27
 - 1st 27-29
 - 2nd 27-28
 - 3rd 31-32
 - 4th 34-36 largest influx of students
 - 5th 27-29
 - Mrs. Hannsmans started there were 430 students now 696
 - Classroom management strong
 - Mr. Leverty helps with mentoring
 - Teachers work extra hours to manage work load
 - Things are going well, still a work in progress
- ◇ Library and Technology
 - Cross over teaching
 - Concerns from some parents that library is a recess, concerns that there are not enough materials for students to browse when not checking out an item.
 - Mrs. Hannsman addressed how the process works and how it is incorporated into the daily teaching curriculum
 - Library is taught with a classified person not a teacher
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 - ◇ Concerns from some parents that the volunteers working with the students are not trained to be helping with curriculum. Examples : math, basic reading. Possible confusion for student. How to address volunteers working with students.: Give short training of expectations to volunteers
 - ◇ Report cards changing: Eventually changing to no letter grades.
 - ◇ Information about bonds on website
 - ◇ October 23rd, at 6 pm Mrs. Hannsman giving a discussion about late start and how or if it will happen and how it effects the students and teachers.
 - ◇ Lots of questions and comments regarding late start in January 2013
 - ◇ Comments regarding issues brought up in meeting. Action item, issues list, who is charge and what has been done to follow up.

Meeting adjourned at 8:05

Submitted by Debby Kremer – Hiteon Elementary PTC Secretary

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