

PTC General Meeting Agenda – Wednesday, February 17, 2016

The Hiteon PTC enhances student education and builds community through volunteer & fundraising efforts.

Attendees: Shannon Duffy, Betsy Willing, Jen Carlton, Courtney Covington, Amy Johnson, Christie Savage, MaryPat Janowski, Michelle Hill, Wendy Fatz, Heidi Brown, Sandy Griffiths, Monica Arbow

Welcome

Principal's Report: (Vice Principal Monica Arbow)

- Mascot: Thank you for supporting the purchase of a mascot, it's been a success and a lot of fun! We purchased some Hiteon shirts for the hawk and it will be making more appearances this week.
- Conferences: sign-ups have gone out to parents, some may still be a little behind, but expect to see them in email. Families who require interpreters were scheduled first.
- Ms. Purvis is back and will return to full-time after the 22nd. The sub Ms. Gallagher will be here through next week.
- Mr. Lewis is the name of our new daytime custodian, he's been a great addition.
- Thank you for the tech grant, iPads will be purchased, as well as projectors, and document cameras. This frees up money that can now be used to help train teachers on how to use advanced technology.
- Kindergarten Orientation: Kinder orientation is coming up, March 17th, for next year's Kinders.
 - We could use PTC volunteers to help the Kinders who are flying up to visit 1st grade during orientation day.
 - Some of our "first day packet" info will be included in Kinder orientation to help give parents a head's up.
 - Mrs. Griffiths: We are looking into changing the way forms are filled out during Kindergarten enrollment, some parents seem to be distracted by paperwork and miss the presentations
 - There's also some concerns about the chaos of the Kinder pick-up during the Kindergarten orientation day, so we are looking at a way of changing it up so it's more organized.
- Sandy Griffiths: Thank you for the STEM donation to Kindergarten, we are very excited to use it this year
- We are looking at the safety of our parking lot and the roads around our school and have been working with the Beaverton Police
- Playground issues: There are space issues and lack of equipment, the flooding means that the fields have been closed as well and kids can't run. The bond measure means that we are about two years out on a new playground. Potential cover idea for the flooded area. Potentially add removable equipment (extra tetherball courts etc)

Follow-Up

Review Norms

- Time limit to questions
- Limit side conversations
- Information seek first, then ask questions
- Assume good intent
- Open forum format where people feel comfortable to share

Requested additions to meetings:

- Specific time for questions with time limits – Open Forum
- Parking Lot visual on agenda with status updates
- Speakers publicized before meeting
- Table future actions with next steps

New Volunteer System:

Total volunteers signed up:335

Total Hours logged for month: 6328 hours (YTD), We are short on our 14000 goal but doing well.

Passport: Maps will be available below the flyer rack in the office (Confirm with Committee Chair-Rikki Strong that she will stock this with copies)

PTC Agenda: How to get yourself on the PTC Agenda went out in the Hawk Squawk last week, steps are to email the president@hiteonptc.org, use the suggestion option on the PTC website, or go through the main office.

News:

- Printer: Technical difficulties so it's not up and running yet
- Fun Run: Starting the process, the save-the-date was in the last Hawk Squawk
- Chair for Art and Cultural Night filled by Angilou Hafer

Budget: Spent over 9K since the 12th of January. Some of the items paid for include assembly in May, reimbursements for Bingo prizes, Dude Event & teachers, Fun Run t-shirts, Chrome books for busy volunteer sign-in days.

Past Events:

- Valley Cinema: The amount raised was pretty low in the Spring (\$136.00), might be time to revisit this fundraising opportunity
- McTeacher Night: Mary Pat, still waiting on the official numbers but it sounds like \$975.00 for the night, even higher than the Fall numbers
- Donuts with Dudes: Very full, great attendance, 120 more people in attendance, could use more floating adults to help with kids who don't have anyone in attendance
- Popcorn Friday: It's going well but we could always use more volunteers

Upcoming Events:

- 2/19 Popcorn
- 2/26 Chair Appreciation 8-9:30am
- 2/26 Bingo Night 6:00 – 8:00
- 3/1-2 Passport (Tuesday and Wednesday)
- 3/2 Conference Dinner for Teachers
- 3/2 Read Across America Day
- 3/2-4 Conferences
- 3/8 Dining for Dollars - Pizzicato
- 3/10 Science Expo: May still be looking for reviewers for Science Fair
- 3/17 Kindergarten Orientation
- 3/18 Principal's Coffee

Open Forum: (5 minutes)