

Hiteon PTC General Meeting Minutes
September 7, 2016 7:00pm

**The Hiteon PTC enhances student education and builds community
through volunteer & fundraising efforts.**

Board Attendees: Michelle Hill, Amy E. Johnson, Wendy Fatz, Melynda Stitt, Jen Carlton, Beth Koehler, Christie Savage, Tammy Green, Courtney Covington and Julie Lover

General Attendees: Lerin Mosser, Jen Plett, Michael Curtin, Spencer Rubin, Kristin Glover, Lynne Mutrie, Tara Baune, Dutsadee Kulpreyawat, Amy L. Johnson, Jennifer Ashley, Jennifer Klingner, Monica Arbow and Meghan Warren

Welcome

Introductions

Review/Update Norms:

- Time limit to questions
- Limit side conversations
- Information seek first, then ask questions
- Assume good intent
- Open forum format where people feel comfortable to share

Parent Education: Safe Routes to School with Lynne Mutrie

-Walk, bike and bus is the district's motto. Studies show that kids that walk and bike they tend to come to school more ready to learn. The program is to help build community and have more kids walking and biking. October 5th is national walk and bike to school day. Beaverton school district would like Hiteon to be the 'media' school. A goal may be to start a walking school bus.

Hiteon has suggested routes highlighted online and was sent home in the back to school packets. District can work with THPRD for walking safety and bike safety.

-Michael Curtin brought up issues with the path from Singletree to Hiteon has flooding issues. He and his wife have dealt with the district and the issue has still not resolved. Meghan has also been contacted by the district.

-PALS polite-alert-legal-safe

-Here is Hiteon's safe routes map and information

<http://www.beavertonsaferoutes.org/hiteon-elementary-school>

After School Activity: Play Fit Fun Presentation with Spencer Rubin

- Playfitfun.com 971-732-4745
- PFF is now in 18 schools in Beaverton
- PFF is not a fitness class or sports class. The best way to explain Play Fit Fun is it is the Best of PE meets Field Day crashes into Team building!
- PFF helps to build confidence, mentorship and team building.
- PFF is at Hiteon every Tuesday from 2:35-5:30. There are scholarships available for families that need it.

Principal's Report Meghan and Monica

- First 2 days have been wonderful, there are several changes happening around the school and we are fine tuning those.
- Our enrollment is ar 670. We ended last year at 720
- This is a big year for our PYP program. Our hope is that will be authorized by this coming spring.
- 'What would you like to learn this year' forms were handed out for parents to ask any questions.
- There have been several new staff added

-3 SEPA's added Greg Mason, Stephanie Marshall and Andrea Pool

-CST- Micha Weaver

-LMA/Library Mary Sadlouskos

-Main office Secretary and IA Tracie Napoli

-Still interviewing for IA position

- Brain Boost movement is being implemented into some classrooms to help meet our goals of daily movement for our students.
- Mailing of the back to school packet vs. meet the teacher night/drop off school supplies. We will be looking into how we will be proceeding next year.

-Privacy verification forms may have been left out in packets of some of the classes.

-Some parents received a packet for one of their kids but not others within the same household.

Treasurer Jen Carlton

- Review/Pass and Approve Budget
- Because our income is soft, our budget this year is based on money in the bank and what we fundraise this year will be for next school years budget.
- \$59,000 is our goal for fundraising this year
- New line item of \$500 for class supply items. These are for consumable items (crayons, glue sticks, markers etc.)
- Grant Fund in the past was first come first serve basis. As a board we have changed this to Curriculum funds. This line item is a combination of grant/STEM line items that were combined, \$12,500. This amount is broken down by grade level (\$2,000) and EGC (\$500). Requests will need principal's approval.
- \$2000 has been put into a PE equipment replacement fund. This is for one year only.

- Principal funds were increased by \$500 in the Staff Account line item.
- \$74,745 is our Budget for the year. Our current balance is \$65,514.30 The difference are line items tied to their own income stream, i.e. bookfair, popcorn, recess equipment, etc.
- \$4,062 for room parties at \$6 per student based on today's enrollment numbers.
- Move to approve budget, 2nd and approved.
- **2016-2017 Budget has been approved**

Topics/Announcements from Board Members

- Ice Cream Social this Friday the 9th at 6pm
- Volunteer coordinators will be around to help new parents sign up to get their background check.
- Curriculum nights on the 14th and 15th. Presentation will be in the gym at 6:30 first class presentation will begin around 6:50, second presentation will be 7:30-8.
- Passport Program is offered to grades 1-5. This is an optional program, but it is the only geography offered at Hiteon. Students are highly encouraged to participate.
- Volunteer Orientation is September 19th. There will be a session at 8:15am and another at 6pm.
- Art Literacy training begins October 4th
- Clothes Closet is October 5th 10am-4:10pm
- Walk and Bike to School is October 5th
- Picture Day is October 6th

Open Forum

Adjourn 8:15