

## Board Meeting Minutes

June 1, 2016 8:20 a.m.

The Hiteon PTC enhances student education and builds community through volunteer & fundraising efforts.

Board Attendees: Amy Johnson, Courtney Covington, Jen Carlton, Sarah Heinrich, Michelle Hill, Wendy Fatz, Shannon Duffy, Julie Lover, Melynda Stitt, Beth Koehler and Christie Savage

### **Treasurer**

#### **Budget**

- The board approved the proposed budget and the spending time line for the 2016-2017 school year.
- The board would like to increase the Major Fund Raiser line item by \$750.
- **Amy** will talk with Meghan about the new cart for the chromebooks that the district will provide.
- Scholastic will remain as it's own line item.
- Half of the funds from the special purchase line item can be spent before fun run and the other half can be spent after fun run.
- Half of the funds from the School supplies line item can be spent before fun run and the other half can be spent after fun run.
- Music curriculum will be needing updating from its current 20 year curriculum.
- Grant request: Mrs. Castor had a grant request for \$110.86 to cover the cost of the scrapbook supplies she purchased for her 3rd grade class. As a board we did not approve this request due to the fact that this was for only one class; not grade wide and was not curriculum based. The items would not be used in school, they would be going home.
- Fish tank: The PTC will not be funding the fish tank next year.
- School supplies as to date we have spent \$3,916.64

#### **Volunteer Coordinators:**

- Hours through May 31, 2016 - 12,369 hours. We also still have 3 big events that will be adding to those numbers.
- Hours total 2014-15 12,139
- We need to discuss all of the dates of the big events at the end of the year. Is it possible to move some events. (Field day, Art Night, 5th grade parties.)
- Ideas for volunteering system, i.e., Done in a day, on going, short term. Make different sections to help with the ease of signing up for events.
- Teachers need to be on board and have the parents login to the online system and set up their accounts and preferences, possibly during back to school night.
- Marti is going to send out an email for the 5th grade parents to have them add the new school to their MyVolunteer accounts.

- **Michelle** will email current committee chairs to seek shadows so they are trained up for the following year/s.

### **VP2s:**

#### **Past events:**

- 5/10 - Final art literacy training
- 5/20 - Final popcorn
- Popcorn events and fundraising will now fall under VP1's

#### **Future events:**

- 6/2 - Art Night volunteers still needed
- 6/10 – Field Day Need volunteers
- 6/14 - 5th grade party
- 6/16-6/17 - End of year parties

### **Presidents:**

- Meghan wants to meet over the summer
- Meghan would like to have more assemblies for next year and is welcoming ideas. November would be a good month. Christine Purvis had an anti bullying author, Trudy Ludwig that would be a good option. Check with Mrs. Strub about cultural events/ideas.
- Meghan would like to have prizes for student recognition and prizes for Friday prize winners. We as a board feel that these items/incentives can be funded through the Principal funds. Other options like pictures on bulletin boards, reading with the principal, time with the Hawk can also be options that do not cost any money. The prizes do not need to be tangible items, there are other ways of recognizing the kids for their work and efforts.
- General PTC meetings will be moved to the beginning of the month. Possibly having the board and general meetings back to back.

### **Hawk Squawk:**

- Volunteer Hours
- Thank chairs / list openings for next year
- Reimbursement due date is June 17th, all checks NEED to be cashed by June 30th!

### **Open Forum**

- Passport program teachers are willing to try optional program. Another idea is to make it a competition or possible incentive program. Maybe have an end of the year assembly to recognize winners. Can the grade levels decide as a grade if it is optional or required.
- Check with **Rikki** about passport supplies for next year.
- Family dance date will be November 18th

Adjourn 9:35a.m.