

Hiteon PTC Board Meeting Minutes

April 5, 2017 6:00pm

The Hiteon PTC enhances student education and builds community through volunteer & fundraising efforts.

Board attendees: Michelle Hill, Jen Carlton, Wendy Fatz, Melynda Stitt, Beth Koehler, Christie Savage, Courtney Covington, Tammy Green and Julie Lover

Welcome

Treasurer: Jen Carlton

- Budget

-Balance \$46,156.28

-We only have about \$6,000 in soft budget

-\$4800 is reserved for next year

-There are funds that still need to be paid out for passport, PE equipment, room parties, staff accounts, etc.

-Savings account has been opened and we have a new deposit stamp.

-\$130.80 net for popcorn in March. \$594.29 has been made to date this year, we still have April and May

-Still waiting on McDonald's check. **Melynda** will follow up. We made over \$1000.00 which will go directly to teachers.

- Fun Run

-Fun Run-Lap count lead will be **Michelle**

-Do we have permission to set up stage on Wednesday 12th @ 3:30

-Have we reserved the conference room for counting? Do we need to? **Melynda** will ask Marti?

-Printing/copying for stage

-\$655.72 has been paid out for fun run

-Library funds need to be spent. \$713 book fair cash plus staff account \$85 scholastic funds and the reserved OBOB funds.

-Deadlines for staff account need to be submitted the friday before the last week of school.

-Are we doing a Spring Valley Cinema? Melynda will follow up?

-Website renewal needs to happen. Stacie will do it, Michelle will follow up with her.

- Kristin Glover will be taking over the website for next school year.
- \$400 check for the school for field trip busses came out of special purchases. (In lieu of the conference dinner)
- Staff appreciation budget needs to be set at \$800
- Reconciliations are current through 2/28, awaiting March statement.

VP1:

- Fun Run
- Cutoff date for donations is going to be at 3:00 on Friday April 28th.
- McTeacher Night

VP2:

- Art Night
- Heidi and Angelou are going to chair
- Chairperson Openings 2017-2018
 - General plan for Staff Appreciation
 - Lunch time change impact on Passport
- Passport ends at 10:30 currently. We will have to shift that because of the new lunch/recess schedule
- Julie will email Betsy her budget of \$800 for staff appreciation.

President:

- Executive board openings and recruiting
- Wendy will send out an email for President and VP's
- Math support
- We currently do not have any math interventions in place at Hiteon. This is not just limited to Hiteon, but throughout the district. There has been some testing being done by the school to see where we are at and what we can do about it.
- Field trip funding, we are not adding it as a line item for the budget.

Adjourn 6:58pm