

Hiteon PTC Board Meeting Minutes
February 1, 2017 6:00pm

The Hiteon PTC enhances student education and builds community through volunteer & fundraising efforts.

Board attendees: Amy Johnson, Michelle Hill, Wendy Fatz, Melynda Stitt, Jen Carlton, Beth Koehler, Christie Savage, Courtney Covington and Julie Lover

Welcome

Treasurer: Jen Carlton (10 minutes)

Budget

- No minimums will be required when we add a new savings account for fun run deposits. This will ensure no deposit fees for the month of April in the checking account. This line of action is already approved by the tax accountant.
- \$1186 raised for Box tops after expenses. This covers the entire recess equipment line item.
- Piccolo Mondo totals are still unknown. **Melynda** will follow up with Marti to see if it went to the school and not PTC.
- McDonalds check still has not been received. Email was sent on 1/8/17 \$897.37
- We have payed Valley Cinema and cleared \$447
- Jen will send Clothes Closet check.
- Cost for sensory closet prices went up, Alison will follow up with the company to see if they will honor original prices from the catalog.
- **Wendy** to follow up on library Scholastic book money \$1500 cash to be spent and \$800 is set aside for OBOB. District librarian has to ok where we spend the money. We do not need to fund any PYP books.
- \$49,974.36 is the balance as of 2/1/17
- 1099's and 1096 have been sent certified mail.
- Reading incentive line item needs to be discussed for future funding.

President: (20 minutes)

- Continue Bylaws Discussion

-Voting will take place at March General meeting.

- Childcare during General Meeting (materials/budget)

-Volunteer hours for high school students. Are there other opportunities for them, tutoring, reading with kids.

- Library Funds
- Totals for Donuts with Dudes 254 adults signed in and 313 kids
- Food purchases were right on, there was not an excess of food leftover.

1st VPs: (10 minutes)

- Popcorn update

-Pilot for the 1st grade classes was successful. As the teachers take role in the morning, the teachers will ask each student if they have popcorn money. The kids will put the money in ziplocks and put them in the PTC box. The popcorn will be distributed in the classroom. We will be stating there is a 1 bag limit. There will still be one station out front by the lobby. Monica will be communicating with the teachers, this will also be sent out to the community with this information in the Hawk Squawk.

- Fun Run Committee update

-Theme has been picked

-Lunch is being volunteered for one day already

-Prizes are being discussed and picked out

-Meeting will be Friday February 3rd at 1:45

-Beth and Tammy are meeting with Monica on 2/2 to discuss winning class parties

Volunteer coordinators:

- There are 630 volunteers to date
- Our total volunteer hours are 5,035

Adjourn 6:50pm