

Hiteon PTC Board Meeting Minutes
October 5, 2016 6:02pm

**The Hiteon PTC enhances student education and builds community
through volunteer & fundraising efforts.**

Board attendees: Michelle Hill, Amy Johnson, Wendy Fatz, Melynda Stitt, Jen Carlton, Christie Savage, Courtney Covington, Beth Kohler, Tammy Green and Julie Lover

Welcome

Review Norms

- Time limit to questions
- Limit side conversations
- Information seek first, then ask questions
- Assume good intent
- Open forum format where people feel comfortable to share

President:

- Walk and Bike Numbers
 - Total Participants: 471
 - Walk: 227
 - Bike/Roll: 46
 - Bus: 126
 - Carpool: 72
- Conference Dinner for Teachers - Wed. Oct. 19th 4pm Baja Fresh
- Supplies: Are we going to keep the \$500 to buy some supplies for next year? The big supply purchase this year was a one time purchase. Depending on what is raised this year will reflect this decision.
- We would like to change the Bylaws so we can approve next year's budget in June rather than September.
- We need to notify the community 5 days prior to the voting to change the bylaws.
- Look into also changing bylaws for meeting requirements for what months or just listing how many not specifying which months. We will vote in January.
- Volunteer sign ups for events are still allowing slots to be filled even after the cap was filled.

- Marti is looking into Southridge students who need volunteer hours to possibly offer babysitting during PTC General meetings.

Treasurer Jen Carlton

(10 minutes)

- Budget
- Warning all about email phishing
- Current enrollment is down to 674
- Room party budgets will go down to reflect the enrollment. It will still remain \$6 per child but the budget will be \$4044.
- Curriculum funds for 3rd and 5th are about 40%.
- \$312 to collect for t-shirts that were purchased.
- Art literacy, bulletin boards, math labs and passport have submitted receipts.
- \$93 made at popcorn

Volunteer Co-Ordinators

(5-7 minutes)

- Update on Volunteer Count & Hours

-576 volunteers in the system

- Log hours

-1054 hours logged since July

Directory Changes

- Opt-in vs. Opt-out
- FERPA form changed the directory process
- Beth will put together a Google form to have people OPT in to the directory and specify what information will be put into the directory. Make spots for 5 children per last name.

VPS 1:

- Credit at Cash & Carry from Ice Cream Social. Can Melynda use that credit to purchase popcorn supplies.
- Leftover ice cream sandwiches will be sold to the 5th grade fund raising committee for \$1 a box.
- Dining for Dollars Pizzicato October 11
- McTeacher night November 1st
- Book Fair October 24-28 Thursday the 20th will be delivery of the books.

-Hospitality is being requested. Board approves \$50 for snacks. Julie is willing to go ask for donations from Safeway.

-Decorations will come out of proceeds.

VP2's

- Problem is arising with multiple parents wanting to do the same job with in classrooms, i.e., art lit/room parent. If it is a chaired position then the committee chair needs to handle it. As far as room parent goes that needs to be addressed with the teacher and then the parents need to work it out.

Adjourn 6:58 p.m.